

LITTLE ABINGTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 24 September 2018 at 7.15pm in the Abington Institute, Great Abington **DRAFT FOR REVIEW AT THE NEXT FULL MEETING OF THE PARISH COUNCIL**

Present. Mr Brunning (Chair), Mr Allum, Ms Pattinson, Dr I Smith, Dr R Smith.

In attendance. Cllrs Henry (HB) and John Batchelor (JB). There were three members of the public present.

1. **Apologies for absence.** Mr Ellis, Mrs Simmons, Mrs Dalton (Clerk)

The Chairman agreed to change the agenda to take public participation first and to allow Cllrs Batchelor to leave early.

5 **Public Participation**

5.1 **Granta Park noise**

Two people raised the issue of continuing intrusive noise coming from Granta Park /TWI. Despite assurances from the TWI team following their own noise measurement in the village in August that they had identified the source of the problem and would put measures in place to reduce it, there were no detectable improvements for them or for their neighbours. Environmental Health had done more noise monitoring since then and their report was awaited.

They emphasised that the nuisance is equally severe during the winter as in the summer so it would not be acceptable to defer action to next summer. They asked the Parish Council to press TWI for an idea of timescales for the promised improvements. **PB**

The Chairman had been in contact with TWI and he read out a message from them. They confirmed they were undertaking a series of modifications. One had already been made. Others were planned in the next week or two. They had understood from residents that there was already some improvement.

5.2. **Lorry parking Fourwentways roundabout**

There was a query about progress regarding the problems of lorry parking at Fourwentways. There had been some improvement in bin emptying after the site meeting in April, but it seems to have lapsed and the problem is worsening. Some of the lorry parking is dangerous, as well as causing extensive damage to the verges.

Cllr HB noted that neither the Highways Dept nor the Police are willing to accept responsibility. He suggested LAPC could bid into highway funds, but the objective would need to be clear. He offered to ask a Highways Engineer to review the problem and to make some recommendations. This was agreed. **HB**

All three members of the public left the meeting at 7:40 pm

2. **Minutes of the meeting held on 23 July 2018.** Agreed.

3. **Matters arising not on the agenda.**

- **Stile on the footpath across the PVAA/ Bancroft Farm Meadow.** The stile fell apart while in use! Fortunately, there were no injuries. It has been replaced.

- **Sluice Wood.** The fence blocking access to Granta Park remains. The four vehicles dumped in Sluice Wood had been moved onto the Old Coach Road. They seem to be being moved again.
- **Fourwentways litter.** See public participation. The litter is getting worse. SCDC have still not installed the promised new bins. There had been a complaint from a Linton resident about the condition of local lay-bys and vermin.
- **Junction Newmarket Road/Bourn Bridge Road.** Ongoing. The Road Safety Team does not believe it is a hazard. RS noted that the give way line at the junction urgently needs repainting. Cllr HB suggested that this be reported as a safety issue. **PB**
- **Street lighting, Cambridge Road.** The lights are still overgrown and the ones in the snicket are also obstructed by vegetation. Cllr JB had checked the lights in Cambridge Road. He agreed they were poor. He would raise the need for improvements. **JB**
- **Uttlesford District Council Development Plan - Consultation.** LAPC's response was submitted on time.
- **Parish Nurse.** There were three applications for the Community Worker role.

4. **Declarations of interest.** None for items on the agenda.

7. **Planning** <https://www.scams.gov.uk/content/search-planning-application>

7.1 Planning applications:

- The minutes of the Planning Committee meeting held on 3 September were agreed.
- **S/3370/18/FL: 19, Bourn Bridge Road - Two Storey Front and Rear Extensions.** No recommendation was made. A comment was agreed. *"Like other properties in Bourn Bridge Road this house has already undergone extensive remodelling and extension. There is a risk of overdevelopment. Regarding the aesthetic of the application, the Parish Council appreciates that although the proposed design is contemporary, the design and the materials used are not entirely in keeping with most of the other properties in the road. There was also some concern that in a rural village a large proportion of the front garden would be lost and given the width of the proposed development the appearance of the frontage would be oppressive"*
- **S/3403/18/PN: Meadowbrook Farm, Cambridge Road, Great Abington.** It was noted that GAPC had considered this agricultural application. It was agreed not to comment.
- **S/4099/17/OL Appeal: Land to the east of the A1301, south of the A505 near Hinxton and west of the A1301, north of the A505 near Whittlesford (Agritech).** Noted. Comments required before 12 November 2018. C/F October meeting. **CLERK**

7.2 Planning decisions and amendments (for information)

The following decisions for sites in Little Abington were noted.

- **S/2697/18/FL 29 West Field.** Single storey side and rear extensions. New flue to woodburning stove and internal alterations. Approved
- **S/2666/18/TC 51 High Street. Tree works.** Walnut Tree. Approved

7.3 Local Developments

- **SCDC Planning forum 19 September.** RS and SP attended. Notes and slides would follow. It was a useful meeting and helpful to hear views of villages like Hinxton that will be affected by proposed developments in Uttlesford, the Genome

Centre expansion and Agritech Park. The LAPC response to the Uttlesford Plan had covered all the salient points highlighted by SCDC personnel.

- **LSA, Great Abington Neighbourhood Plan.** This should now be able to progress
- **Local Development Plan** – Inspectors have reported and the report has been published. Some minor modifications are required. It will be adopted at the September council meeting at South Cambs
- **Housing Development Linton Road.** Following consultation GAPC has recommended *Larkfield* as the name for the new street.

8. Highways and Traffic

- **Local Highways Improvement Schemes.** PB will chase Josh Rutherford for progress on the LAPC privately funded highways improvements. **PB**
- **Speedwatch.** Reduced activity during the holiday period. Now ramping up again. SP/RA noted more volunteers are needed. To be advertised in the A&H News.

9. Reports from District and County Councillors

The written report from Cllrs HB and JB was noted.

- **A1307 Improvements.** JB reported on the two phases of planned improvements.
 - Phase 1: Fourwentways to Haverhill. 16 relatively small improvements will be undertaken between now and 2021. They include:
The dual carriageway towards Haverhill as far as Dalehead Foods will be made single track. From there the left lane will be a bus lane.
The proposal to ban right turns from Linton High St on to the 1307 has been dropped. Modifications of that junction will include a right turn.
 - Phase 2: Fourwentways to Cambridge. There are still three options. Work cannot start for at least three years when the next tranche of funding becomes available.
- **Linton Village College.** JB reported good exam results, putting it in the top 5 or 6 secondary schools in Cambridgeshire.
- **Local Plan.** HB reported that there is now a plan in place for the next five years. Work on the next one will begin in 2019. IS suggested considering the extent of the Conservation Area.

Cllrs Batchelor left the meeting at 20.30

6.. Finance and Compliance

6.1 Income. Nil

Speedwatch Ickleton PC - Invoice raised for half year	£	120.00
Cambs County Council Grass cutting	£	506.44
Total	£	626.44

6.2 Payments

The Clerk had suggested paying the outstanding CGM invoices with the exception of May when they did not attend. This was agreed. IS proposed payment all of the payments on the agenda. RA seconded and it was unanimously agreed

Mrs G Dalton Clerk (August)	£	153.90
Mrs G Dalton Clerk (Sept)	£	246.07
Came & Co - Annual Insurance premium (3 Year Agreement)	£	380.42
CGM payment. August and backlog (not May 2018) VAT £165.28	£	991.65
HMRC PAYE Q2	£	369.20
Total	£	2141.24

6.3 Finance report: Balances year-to-date and finance summary

	TOTAL	Current	Cambridgeshire Building Society
Opening per bank statement	£28,259.00	£ 13197.70	£ 15,061.30
Balances at close of meeting	£26,117.76	£ 11,056.46	£ 15,061.30

Note: Bank statement does not include uncleared cheques

The financial summary was discussed. There were no variances of concern. The Parish Council had been exempted from external audit. This was advertised as required.

6.4 Report from Compliance Working Group

The meeting notes were received and actions noted. The Group is due to meet soon.

6.5 Travel allowances

It was agreed that all parish councillors and the Clerk could claim 20p a mile when using their private vehicles for LAPC business.

6.5 Insurance arrangements.

The Parish Council agreed to insure with Hiscox on a 3-year agreement through Came & Co. The policy takes effect from 1 October

6.7 Maintenance contract.

- **Grounds Maintenance in Church Close and Church Lane.** SCDC has offered a grant of £250 for grass cutting. This was accepted, on the condition that it covers the costs.
- **Village Maintenance contract.** Eight companies were invited to quote for the new contract. Three made site visits and two quoted. The quotation from Andrew King was accepted. He would be asked to review his quote for work in Church Close to bring it in line with the SCDC grant. The new contract would start in January 2019.

6.8 Standing orders.

NALC had updated its model standing orders, correcting some errors and to match updates in GDPR. These were noted and agreed.

CLERK

6.9 General Data Protection Regulations.

No updates from CAPALC. The Clerk will draft an action plan. The Sutton PC document retention policy was cited as good practice. A document on GDPR is on circulation for Parish Councillors' information.

10. Village Environment/ Community Engagement

- **Suggestions for making use of proceeds from sale of former Scout Camp Site.** Funds could be used to enhance the Recreation Ground such as the Pump Track or tree planning. **PB/CLERK**
- **Access to Granta Park.** Access to the gym for Abington residents should be agreed by beginning of 2019. There has not been any progress on reinstating general access.
- **Granta Park Noise.** Discussed under public participation.
- **Footpaths.** Permissive footpaths around the Perse School playing fields were discussed at the Planning Committee meeting

11. Meetings and representation.

Feedback from meetings attended by LAPC reps.

- A1307 Forum – LAPC was not represented. See Cllr Batchelors' report.

Future meetings

- Local Council conference, Huntingdon 23 November. IS will attend. PB possibly. **IS**
- CAPALC AGM. **CLERK** to send apologies on behalf of LAPC
- Training – RS to attend at Pidley on 13 Oct. **RS**

12. Committee Reports

12.1 Institute Management Group. Nil.

12.2 Recreation Ground Committee. Draft minutes from the meeting held on 2 July are included in online meeting papers

12.3 Committee for Abington Housing. Due to meet soon

13. Reports from representatives

13.1 Village maintenance: Discussed earlier in meeting. CGM should attend this week

13.2 Lights, roads and pavements.

- Church Lane verge needs clearing back from the road- **CLERK to ask new contractor**

13.3 Trees.

- Tree on verge 39 Church Lane. The householder has confirmed the gardener will deal with it.
- Overhanging tree 19 Church Close. The tenant has complained several times. SCDC is not responsible for it because it is not on their property. **PB/CLERK**

13.4 Police. Nil. GAPC has invited the PCSO to attend one of their meetings.

14. Correspondence.

A summary of correspondence received is on circulation. Items requiring action have already been circulated.

15. Any Other Business/ Items for next agenda.

- **Newsletter** – A1307 improvements, Need for more speedwatch volunteers
- **October agenda** – Agritech Appeal

The meeting closed at 22:05

Next meetings

Monday 22 October 2018 starting at 7.15 pm

Monday 24 November 2018 starting at 7.15 pm

Abington Institute, High Street, Great Abington.

Signed by Parish Council Chairman

Date

22 October 2018