

LITTLE ABINGTON PARISH COUNCIL

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21 November 2018

To members of the Council:

You are hereby summoned to attend the next meeting of Little Abington Parish Council in the Abington Institute, High Street, Great Abington **on Monday 26 November, 2018 at 7:15pm** for the purpose of transacting the following business.

NOTE

- **Members of the public and press may address the Council in public participation time**
- **The agenda and meeting papers can be accessed via the Abingtons web site**
<http://www.theabingtons.org.uk/parish-councils/little-abington-parish-council/meeting-november-2018/>

Genevieve Dalton
Clerk

AGENDA

1. **Apologies for absence.**
2. **Parish Council Vacancy**
3. **Minutes of last meeting.** (att) To approve minutes of meeting held on 22 October 2018
4. **Matters arising not on the agenda.** (att) *For information only*
5. **Members' declaration of interests for items on the agenda**
6. **Public participation**
 - General matters
 - Planning matters

DECISIONS and CURRENT ISSUES

7. **Planning** <https://www.scams.gov.uk/planning/view-or-comment-on-a-planning-application/>
 - 7.1 Planning applications:
 - **S/3816/18/FL.** Retrospective - erection of fence, shed & hen coop. 48 & 50 High St
 - **S/3886/18/FL.** Single Storey side extension. 1 West Field.
 - 7.2 Planning decisions and amendments (*for information*):
 - 19 Bourn Bridge Road. Approved
 - Fourwentways petrol station. 2 electric car charging bays. Approved.
 - 7.3 Local Developments : *Updates if any*
8. **To receive report from Cllrs Batchelor (CCC and SDC) (att)**
9. **Finance and compliance**
 - 9.1 **To note receipts.** Nil receipts
 - 9.2 **Payments**
 - To agree annual subscription to Friends of the Roman Road and Fleam Dyke.
Suggested subscription fee for corporate members is £30.00. £20.00 would be acceptable
 - To agree the following payments.

CAPALC GDPR membership scheme. (Agreed October)	£ 25.00
HMRC PAYE Q3 due Jan 2019	£ 205.00
Mrs G Dalton Clerk salary (Nov & December)	£ 574.28
Subscription Friends of the Roman Road and Fleam Dyke	£ 30.00
CGM October & November	VAT £89.52
	£ 537.10
Dr R Smith. Travel to CAPALC training. 64 miles Oct 2018	£ 12.80

Grant to Abington Recreation Ground Committee. Oct 2018-Mar 2019	£1312.50
Total	£2549.31

9.3 M7 Finance Report: (att) Clerk

- To note balances and income/expenditure ytd v plan
- Bank signatories

9.4 Updated Terms of Reference: Abington Recreation Ground Committee (att)PB.

To agree update. Note increase in minimum level for competitive quotes from £100 to £1000

9.5 2019-20 Budget planning (att) Clerk

- Recommendations from Liaison Group (att)
- To agree 2019-20 budget plan.

9.6 General Data Protection Regulations. (Clerk) update**9.7 Risk register** (att) To agree updates**10. Village Environment/ Community Engagement**

- Ad hoc maintenance siding out grass verges. To agree action. RA
- Request for grant for public engagement event 12 January 2019. RS
- Access to Granta Park. update PB
- Granta Park Noise Nuisance. update PB
- Litter and improving provision of bins. RA
- Footpaths Follow up from meeting with Rights of Way Officer and next steps RS/IS

11. Highways & Traffic Speedwatch update. SP**12. Meetings /representation**

- Feedback from meetings attended by LAPC reps not elsewhere on agenda:
 - Committee for Abington Housing 29 October. PB
 - SCDC Parish Planning Forum 30 October. PB
 - Cambridgeshire Local Council Conference 23 Nov. PB
 - GAPC/LAPC Liaison meeting 15 Nov. PB, RS (Att)
 - Parish Council Chairmen's meeting with TWI 16 Nov. PB, IS
- LAPC representation at forthcoming meetings
 - SCDC Cabinet & Parish Councils Liaison meeting 27 November PB, RS
 - Parish Council Chairmen's meeting with BioMed Realty 28 Nov. PB
- 2019 LAPC meeting schedule (att) Clerk

FOR INFORMATION**13. To receive reports from representatives.**

- 13.1 Village maintenance. Clerk, RA, JE
- 13.2 Lights, roads and pavements
- 13.3 Trees. IS/RS
- 13.4 Police.

14. To receive minutes from committees – for information only

- 14.1 Institute Management Committee
- 14.2 Recreation Ground Committee
- 14.3 Committee for Abington Housing

15. Correspondence. For information only**16. Any Other Business/Items for next agenda**

- Action list/ Carry forward items
- Items for village newsletter

Next meetings: Abington Institute, High Street, Great Abington

Monday 28 January 2019 at 7:15 pm

Monday 25 February 2019 at 7:15 pm

NOTE THE PARISH COUNCIL DOES NOT MEET IN DECEMBER