

LITTLE ABINGTON PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on
Monday 25 March 2019 at 7.15pm in the Abington Institute, Great Abington

Present. Mr Brunning (Chair), Mr Allum, Ms Pattinson, Dr I Smith, Dr R Smith, Dr Valge-Archer, Mrs Dalton (Clerk)

In attendance for part of the meeting. Cllr Henry Batchelor (HB) and two members of the public.

1. **Apologies for absence.** Cllr John Batchelor
2. **Parish Council vacancy.** The vacancy resulting from Mr Ellis's resignation was advertised. No one had come forward for election and SCDC gave permission for co-option. There is a candidate who was unable to attend the meeting at short notice. It was agreed to consider co-option at the next meeting.
3. **Minutes of last meeting.** The minutes of meeting held on 25 February were agreed.
4. **Matters arising not on the agenda.** The action list was reviewed and updated. (*Appx*).
5. **Declarations of interest.** None for items on the agenda.
6. **Public Participation.**
Granta Park Noise Nuisance.
Some residents from Westfield met with representatives from TWI on 6 March. LAPC and GAPC were represented. It was a positive meeting. TWI acknowledged that there is a noise nuisance and they have been trying to address it. Although the noise has not stopped, they were pleased that its nature has changed suggesting that their preliminary measures were effective. The next step will be to seek board approval for the cost of the third phase of improvements. These should be complete by the end of May. It was hoped that residents would notice an improvement before the summer.

Both members of the public left the meeting.

7. **Planning** <https://www.scambis.gov.uk/content/search-planning-application>
7.1 Planning applications:
 - **S/0708/19/FL 31A Cambridge Road.** New front porch and loft conversion. An objection was noted. The application has been amended and the consultation period extended until 10 April. LAPC agreed to make a site visit. **CLERK**
 - **S/0735/19/DC Burger King/Euro Garages, Fourwentways** Screening chiller and freezer unit. This application was of very limited scope. LAPC objected to it - see Appendix 2
 - **Tree works in Conservataion Area S/1004/19/TC 47 High Street.** Remove Horse Chestnut. LAPC supported the application. The tree was potentially dangerous . They were pleased that suitable replacements would be planted.
 - An application for 38 Church Lane arrived too late for this meeting. It will need to be discussed before the next Parish Council meeting LAPC agreed to hold a Planning Committee meeting on Monday 8 April. VVA gave her apologies for that meeting .

7.2 Planning decisions and amendments (for information). None.

7.3 Local Developments

- **New Local Development Plan.** The Strategic Housing Land Availability Assessment (SHLAA) is still open for submissions of land for consideration as potential sites for development.
- **SCDC Planning Forum.** RS had circulated his notes. One point from delegates was the need for SCDC to improve communication with parish councils especially when they approve applications despite local objections.
- **SCDC Planning training.** PB, IS attended. There were some useful points and case studies. Slides and a summary of the Q&A from all of the sessions are awaited. One useful point was the potential use S215 of the Town & Country Planning Act to improve the appearance of the Comfort Cafe site. **CLERK**
- **Vehicles dumped on land adjacent to Sluice Wood.** SCDC's Enforcement Team confirmed that responsibility for removing vehicles rests with the landowner. It is understood that legal action is ongoing.

8. Highways and Traffic

- **School road safety.** A child was injured in a road accident outside the school. Speed was unlikely to have been a contributory factor. GAPC and school governors are considering improvements to traffic management, parking and supervision at the school.

Cllr Henry Batchelor arrived at 20:20.

- **A1307.** Works are underway to improve the traffic flow with "smarter" traffic lights at Linton Village College. There are some issues about enforcing a bus lane on the road near Dalehead Foods. There was some discussion about the location of a new Park-&-Ride site. This depends, to some extent, on the Mayor's transport strategy and it is unlikely to be considered until 2020. It was felt that the impact of increased traffic and traffic queues on air quality should be a consideration.
- **Newmarket Road.**
 - Write to Granta Park and TWI asking them to remind staff about the 50mph speed limit on Newmarket Road and requesting consideration for local residents at busy times when the roundabout is often blocked. **CLERK**
 - It was noted that some 50mph signs on Newmarket Road are still facing in the wrong direction. **CLERK** to report
- **Village Speedwatch.** Two sites in Great Abington have been approved. Pampisford Road and the top of the High Street. Monitoring will commence this month. It is hoped that the issues with the functioning of the monitor have been resolved.
- **"Choices for Better Journeys" survey.** Parish Councillors will complete it.

9. Village Environment /Community Engagement.

- **Footpaths.** The footpaths group met to consider how best to work with residents in Little Abington and Great Abington to establish footpaths, public rights of way and walking routes. Following the LAPC meeting in February the Parish Council agreed to accept the landowner's decision to make the path behind West Field permissive rather than risk it being closed. It was agreed it was not the Parish Council's responsibility to insure land it did not own but it would offer to erect signs and make sure local people knew which paths were agreed routes. IS resigned from the Footpaths Group. **CLERK** to contact the landowner.

- **Access to Granta Park.** Residents on the gym waiting list have been contacted. Numbers will be limited for the time being.
- **Granta Park Noise Nuisance.** See public participation.
- **Litter Pick.** The event has been advertised; GAPC has the up-to-date paperwork including the risk assessment and guidance for volunteers.
- **Bus shelters.** A resident and bus driver complained because the bus shelters on the Cambridge Road are dirty and it is hard for drivers to see passengers who are waiting there. **RS & RA** will make arrangements to clean them soon.
- **Agenda for Annual Parish meeting 29 April 2019.** Deborah James from Abington Woods had agreed to attend to update on progress and plans. **CLERK**
- **Cambridge International School.** Pupils at the school have done a litter pick. The chairman will meet the new headteacher later in the week. The Clerk will join him to discuss working with the Parish Nurse project.

10. Report from Linton District and County Councillors

The written report from Cllrs Batchelor was noted. Additional points were:

- **A1307.** See item above. HB asked for feedback on the impact of the new traffic lights at Linton Village College.
- **Computers in libraries.** The County Council has decided to stop charging for the use of computers in libraries
- **Greater Anglia Trains** is compensating customers for delays of 15 minutes or more.

Cllr Batchelor left the meeting at 21.17

11. Finance and Compliance

11.1 Income Nil

11.2 Payments

- CGM have still not sent details about the work they did in November and December.
- LAPC agreed to pay the clerk's expenses up to the end of Q4 - £145.79
- The County Council has not invoiced for the gates and *children* signs.

Mrs G Dalton Clerk salary (March 2019)	£ 287.14
Andrew King maintenance contract March 2019 (SO) VAT £85.77	£ 514.60
HMRC PAYE Q4 2018-19 due April	£ 215.40
Westcotec Speedwatch battery charger inc. carriage VAT 13.50	£ 81.00
World of Computers PC Clean-up & Solid-state memory VAT £18.40	£ 110.40
Dr I Smith Travel to SCDC planning training. 7 March <i>awaited</i>	£
Dr R Smith travel expenses SCDC meeting 14 March. 42 miles	£ 8.40
Cambs County Council - Street lighting 1/10/2017-30/9/2018	£ 1235.78
Cambs County Council Road safety PFLH/ <i>invoice awaited Estimate</i>	£ 3000.00
Mrs G Dalton Clerk expenses January to March 2019	£ 145.79
Total	£ 5,598.51

11.3 Finance report:

	TOTAL	Current	Cambridgeshire Building Society
Opening per bank statement	£ 27,190.15	£ 12,111.09	£ 15,079.06
Estimated balances at year end	£ 21,426.53	£ 6347.47	£ 15,079.06

Note: Bank statement does not include uncleared cheques

- **Year end audit arrangements** National guidance is awaited. It was assumed that LAPC could request exemption from external audit. Internal audit is mandatory. It was agreed to appoint Mr Gutteridge as the internal auditor. **CLERK**
- **GDPR.** *Priviness* run the CAPALC GDPR membership scheme. They have sent a template for data breach reporting. They are working with CAPALC on training and awareness raising

12. Meetings and representation.

- Feedback from meetings attended by LAPC reps not elsewhere on agenda:
 - **Tree Wardens.** This was the first meeting for some time. RS and PB found it useful. Slides and notes are available
- LAPC representation at forthcoming meetings.
 - **A1307 Parishes Forum** 4 April. PB
 - **A1307 Local Liaison Forum.** Date awaited

13. Reports from representatives

13.1 Village maintenance contract.

- The contract is working well
- PRV cutting. **CLERK** to request cutting mid to end April.

13.2 Lights, roads and pavements.

- One pothole in Bourn Bridge Road was missed when the repairs were done. **PB**
- The exposed inspection hatch / manhole on the verge on A1307 has been reported to the CCC officer and on the CCC website. It is covered with a plastic barrier but it is risk to cyclists and pedestrians.

13.3 Trees.

- Recent planting on the Recreation Ground was noted

13.4 Police.

- Clerk to forward a recent report from the Neighbourhood Alert Team

14. Committee Reports

14.1 Institute Management Group. Nil

14.2 Recreation Ground Committee. Minutes from the meeting held in January noted

14.3 Committee for Abington Housing Nil

15. Correspondence.

Items requiring action have already been circulated.

16. Any Other Business/ Items for next agenda.

- **Newsletter:** None identified
- **c/f to April agenda.** Vacancy -co-option

The meeting closed at 21:55

Next meetings

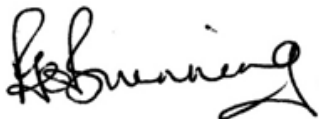
Monday 29 April 2019. Parish Council at 7:00 pm followed by Annual Parish Meeting at 8:00pm

Monday 20 May 2019 at 7:15pm

Abington Institute, High Street, Great Abington.

Signed by Parish Council Chairman

Date 29 April 2019



APPENDIX: Matters arising/meeting action list

Meeting date	Action	Responsible	Update/status March 2019
April 2018	Granta Park access. Long-standing issue	PB	Standing agenda item. Feb 2019 Membership of gym offered.
	Follow-up Fourwentways site meeting April 2018	Clerk/Highways	CCC no response Site meeting CCC Highways and SCDC 14 Dec 2018 March 2019 No follow up from CCC CLOSE Jan 2019 SCDC to empty bins 2X weekly. Refused new bin for top of B Bridge Rd
	Street lighting - Cambridge Road	Cllr JB	Feb 2019 JB to send a contact name
July 2018	Footpaths – to establish a working group.	IS/RS Clerk	Agenda March 2019 March 219 Letter to landowner re permissive path
July 2018	Several street faults reported some months ago. Still outstanding Speedwatch signs ordered Dec 2017 – still awaited	Clerk/CCC/SCDC	Feb 2019 Clerk to contact Highways re exposed manhole March 2019 SW sign response received Action awaited
Sept 2018	Public participation: Granta Park noise. Clarification of timelines	PB	Standing agenda item
	Public Participation: Lorry parking Fourwentways. No progress since April site meeting	Cllr HB	Dec 2018 Site meeting, Jan 2019 Petition Feb 2019 CCC does not regard it as high priority given financial constraints
Roads and pavements	<ul style="list-style-type: none"> • Resurfacing Church Close • Cambridge Road - road surface • Pavements - poor condition. Some hazardous 	Cllrs Batchelor	Church Close. SCDC. Contract awarded.
Lights	Street lights obstructed by vegetation	PB SP	Particularly bad Streetlight in Cambridge Road improved CLOSE Note in News asking householders to trim vegetation. CLOSE

Tree Risks	<ul style="list-style-type: none"> The condition of trees & hedges on Cambridge Road verge. Any TPOs? Tree overhanging 19 Church Close 	IS/RS	<ul style="list-style-type: none"> 1 Tree removed from A1307, 1 potential risk on private property since 2016 It is understood the tree will be reduced or felled
Nov 2018			
Litter	<ul style="list-style-type: none"> Request bin for top of BBRd near CIS Does CIS pick up litter from the verges around their site? Community petition for Fourwentways 	Clerk	<p>SCDC refused request. CLOSE</p> <p>March 2019 CIS to do some litter picking. CLOSE</p> <p>-Petition signed at Community Event</p> <p>-Feb 2019 awaiting action from SCDC re Litter enforcement at Fourwentways.</p> <p>March 2019 no obvious improvements</p>
JAN 2019			
	Tree works Ivan Clarks corner	Clerk	<p>UK Power Networks contacted Clerk for contact details</p> <p>March 2019 No progress</p>
	First aid training	Clerk	<p>Parish Nurse Team to be approached.</p> <p>MH first aid training available via PN team</p> <p>Resus training booked by GAPC</p>
	Litter picking – community action	SP	c/f Newsletter item
	Street sweeping - Notice needed in future so that vehicles can be removed	CCC/SCDC	
	Comfort Café. Concerns about deteriorating appearance the site.	Clerk	March 2019 Section 215 Town & Country Planning Act applicable?
Feb 2019			
Speedwatch	<ul style="list-style-type: none"> Problems with monitor continue New monitoring sites in Pampisford Road, Great Abington to be agreed with police arrangements with GAPC to be agreed 	Clerk Clerk PB/Liaison Group	<p>March 2019 Clerk visited Westcotec. Monitor checked and road tested CLOSE</p> <p>March 2019 Police have approved Pampisford Rd. 4 volunteers from GA. CLOSE</p>
Maintenance contract	<p>Update check list</p> <p>Contact farmer re hedges on A1307</p>	Clerk Clerk	

Abington Directory	Review and update	RS	wip
PRVs	Naturewatch to manage and advise scheduling of cut	PB/RS	March 2019 Cut mid-end April
Vacancy	Advertise vacancy following resignation of Mr Ellis	Clerk	March 2019 co-option April 2019
Roads	Exposed manhole A1307 Hazard to pedestrians and cyclists	Clerk	Report to CCC again
March 2019			
Planning	Site visit and Planning Committee meeting to be arranged	Clerk	
Traffic	Write to Granta Park re speeding and traffic blocking roundabout	Clerk	
Audit	Confirm 2018-19 audit arrangements Letter of appointment to internal auditor	Clerk Clerk	
Road faults	Pothole Bourn Bridge Rd 50mph signs on Newmarket Rd facing wrong way	PB Clerk	

Appendix 2: Planning response S/0735/19/DC. Burger King/ Euro Garages Fourwentways, Little Abington

The Parish Council objects to this application. It is disappointed by the paucity of information in the proposal which seems to do the absolute minimum to fulfil the conditions rather than recognising an opportunity to improve the local amenity. One consideration should be compliance with local planning policies.

The aim should be to improve the local amenity and to improve the visual impact of the building. One option would be to fence the entire length of the building that faces Newmarket Road and to include some attractive planting. Another would be a hedge, like the boundary of the Cambridge International School. Either of these solutions would not only hide the freezer units which are out of keeping with the rest of the building, but also screen the rubbish, boxes, crates and trolleys, which continue to be left there, from view.

Mindful of the petition about the appalling conditions and dereliction in the area around Fourwentways, which was signed by many residents, the District Council must prioritise enforcement of litter picking conditions in the car park and the verges in the area around the site. It should also ensure waste is properly managed and stored to reduce public health risks which are a consequence of poor management of food waste. Waste is left bagged up on the ground at the back and the front of the building and waste bins are left open and overflowing.