

LITTLE ABINGTON PARISH COUNCIL

Minutes of the meeting of Little Abington Parish Council held by videoconference on Monday 26 October 2020 at 7.15 pm

Present. Mrs Bolden (SB) Chair, Mr Allum (RA), Mr Brunning (PB), Ms Pattinson (SP), Dr I Smith (IS), Dr R Smith (RS), Dr Valge-Archer (VVA), Mrs Dalton (Clerk).

In attendance. Cllr John Batchelor, Cllr Henry Batchelor. There were two members of the public present.

1. Apologies for absence. None.

2. Minutes of last meetings.

The minutes of the Parish Council meeting held on 14 September 2020 and the Planning Committee Meeting held on 5 October 2020 were agreed.

The chair agreed to change the agenda order to take public participation first.

5. Public Participation

The owner of the meadow on the High Street outlined his reasons for offering the land in the Strategic Housing Land Availability Assessment (SHLAA) for the Local Plan. He said he hoped to be able to build another family home with a garden on about half of the site.

His agent had put the land forward for housing development. They were keeping options open.

The land currently has some protected status. The possibility of a long term covenant as a village amenity to protect the rest of the site if a house was built and other aspects, including access and a safer location for the bus stop, were briefly considered.

Both members of the public left the meeting at 7:25pm.

3. Matters arising.

The action list was reviewed and updated. Of note:

- **Downloading interactive speed sign data.** IS/PB/VVA to liaise and contact SWARCO if necessary. Traffic monitoring has been noticed in Little Abington and Great Abington. Purpose and ownership is not known. PB thought it might be related to traffic calming initiatives in the village centre.
- **PROW - surface and trees.** No response from PROW Officer. HB suggested cc'ing the Team Manager. **CLERK**
- **Renovating fence over bridge at the ford.** Agreed to defer until Spring.

4. Members' declarations of interests for items on the agenda. None.

6. Report from Cllrs John and Henry Batchelor

The content of the report was noted.

District Council

- **COVID.** S Cambs is in the medium risk tier but incidence is rising rapidly.
- **Local Plan.** Council members due to have an update soon. SHLAA assessments will be announced next year.

County council

- **Brexit.** Prepare for No-Deal. The local Chamber of Commerce will be able to advise local businesses.
- **Nr 13 bus.** More services added at rush hour.
- **Highways.** Our Local Officer is moving on. Replacement to be announced. .
- **A1307.** GCP has reinstated plans for a Hildersham crossing after local protest

Cllrs Batchelor left the meeting at 7:47pm

7. Highways and traffic

- **GAPC Local Highways Improvement application- Speed reduction in village centre.** There was some concern about the late request for support from GAPC. LAPC had previously supported measures to improve road safety in the village centre. SB confirmed no financial commitment was made.
- **Fourwentways: MP's visit follow up.** No progress. **SB**
The Clerk referred to a dangerous situation she had witnessed. Options were to report to the police and to encourage residents to report incidents. **SP (News)**
- **Greater Cambridge Partnership (GCP)**
 - Following the Zoom session a letter signed by both Parish Council chairs was sent to GCP. They have not replied.
 - IS had sent the letter to other stakeholders for their information.
- **GCP Public Consultation on A1307 SE Cambridge Strategy**
 - Issues - building in Green Belt and how to mitigate its impact; cycle access over the A11 footbridge; completing the Linton Greenway beyond Abington.
 - Agreed to work with GAPC. Draft a response for joint agreement; agree how best to communicate with residents - leaflets, the Abingtons website/ Facebook. Granta Park needs to be engaged. **IS/VVA/PB**

8. Planning

8.1 Planning applications.

- **20/04042/PRI01A 39 West Field.** Prior Approval. Communication continues. **CLERK** to contact SCDC about progress.
- **United Reformed Church.** A resident is concerned because demolition seems to have started. It is in the Conservation Area. Not aware of permission to demolish or a planning application. **CLERK** to contact SCDC
- **20/03409/FUL Portway, Granta park** – 2 amendments received. Closing date 3 November. The Parish Council needs a copy of the Master plan. There was some discussion about residents' access and the original concept of making the site a local amenity.
- **Granta Park planning applications.** LAPC will be consulted on all planning application for the site.

8.2. Planning decisions and amendments .

- **20/03631/HFUL 9 West Field.** Application approved without conditions.

8.3 Local Developments

- **The Cambridge Great Park.** Agreed to write in support. **CLERK**
- **Greater Cambridge Local Development Plan and monthly update.** No updates received.
- **Public consultations.** None.
- **CAPALC training feedback.**
 - SP to share her notes and the training material. **SP**
 - The Clerk had heard good feedback on Parish Councillors' training sessions.

9. Village Environment and Community Engagement

- **Abington & Hildersham News.** Biomed Realty will cover costs for 12 months starting in January.
- **Coronavirus Response.**
 - **SCDC grant.** The Clerk applied for a grant for Little Abington. As requested she had highlighted the high proportion of elderly and vulnerable residents in Little Abington and potential greater need for support.
 - **Love Abington/Abington Good Neighbours.** No response to request for an update on structure, strategy and role of Steering Group.
- **Parish Council website.**

- The Accessibility Statement was published on time on the LAPC Home page. There has not been any feedback to date.
- After some discussion it was agreed that LAPC would set up its own website. The content will meet the requirements of the Transparency Code only. A suitable platform and a developer have been identified. The WIX platform meets statutory requirements. The cost would be about £100 a year. It was suggested that the Clerk would manage the website. The need for a website for clubs and societies and how it would be managed needs to be agreed.

ACTIONS

- Include on GAPC/LAPC Liaison meeting agenda. **SB**
- Establish how/if the Abingtons website should continue to support clubs, societies, residents and the local church. Options include the Institute Management Group, Love Abington or Facebook. LAPC could make a donation towards running costs. *Note:* The Granta Vale Benefice has a website for church matters including Parish Nurse. It is up to date.

10 Finance and Compliance

10.1 Street lighting contract.

No progress since September. Another invoice has arrived. **SB and Clerk** to review contract documents

10.2 Finance report and balances .

The half year report was noted. There were some variances against the budget plan. The Clerk's hours are significantly higher than planned.

	TOTAL	Current	Cambridgeshire Building Society
Opening per bank statement	£ 31,122.79	£ 16,006.03	£ 15,116.76
Balances at close of meeting	£ 27,292.17	£ 12,175.41	£ 15,116.76

Note: Bank statement does not include uncleared transactions

Receipts

SCDC 2020-21 Precept part 2	£9012.50
Total	£9012.50

VAT claim submitted £577.44

Payments

Payments, including the annual grant to the Abington Recreation Ground Committee (per budget plan), were agreed.

Brookfield contracting - Village Maintenance Oct (SO) VAT £85.00	£ 510.00
Mrs G Dalton Clerk salary Oct (SO)	£ 294.62
JS Wilson bookbinders 4 volumes LAPC minutes 2000-2016 (paid)	£ 240.00
CAPALC Planning Webinar	£ 30.00
Abington Recreation Ground Committee - Annual grant	£ 2756.00
TOTAL	£ 3830.62

10.3 Draft 2021-22 Budget Plan.

The draft plan was discussed. It was agreed to stop supporting the Bobby Scheme and that GAPC should contribute towards the cost of refurbishing the fence over the Ford Bridge. The possibility of LAPC applying for grants was raised. LAPC is not eligible for Community Chest grants. The scope and costs of the new website should be included. The precept request will need to be agreed in November.

The Clerk noted she had found documents showing LAPC owns the land the High Street bus shelter is built on.

11.Meetings/Representation

- **CAPALC/ACRE Annual Conference - 23 October** . IS and Clerk joined the session. There were some examples of leadership and community engagement from parish councils. IS had already shared some ideas.
- **SCDC Covid update - 4 Nov- CLERK** will represent LAPC and Parish Nurse Group.
- **GAPC/LAPC Liaison Meeting - 11 Nov.** SB,RS and RA will represent LAPC. Agenda items, including joint initiatives, were discussed.

12. To receive minutes from Committees

12.1 Institute Management Committee. Minutes received. There is some limited use of the building.

12.2 Abington Recreation Ground Committee. There is a backlog of minutes. The Committee has tidied up the site. Planning is underway for the Bike Pump Track and upgrading the MUGA. The budget plan needs to be agreed. **ARGC/PB**

13. Reports from representatives

13.1 Village maintenance. The 6-month review meeting hasn't taken place because some team members are in self isolation. The weather has been unfavourable and given current staff shortages the team will only do high priority work this month. **RA & CLERK**

13.2 Lights, roads & pavements. Faults: trip hazard on pavement in Church Lane (nr28), missing *High Street* sign reported Dec 2017, Church Lane sign demolished, street light SC 33 not working.

13.3 Trees. Need to ensure the TPO list is accurate and includes up to date addresses

13.4 Police/Speedwatch. SP has decided to stand down as Speedwatch Coordinator. The Clerk offered to input the data. The rota needs to be managed.

14. Correspondence. Items for information/action to be circulated.

15. Any other business/Items for next agenda

- **Action list /carry forward.** GCP consultation, LAPC website, 2021-22 budget plan and precept
- **Items for Newsletter.** Bonfires, summary of old minutes available

The meeting closed at 21:45

**Next scheduled meetings:
Monday 23 November 2020, Monday 25 January 2021**

Signed

Date



23 November 2020

Chairman

MARCH 2020			
Archiving	Bind volumes and send minutes to county archive identify storage space		Agreed use Abington Institute loft space OCT WIP to rationalise storage. Cataloging required. Docs delivered to Archive. History Gp summarised minutes 1894-1992. CLOSE
MAY 2020			
S106	Refurbishing Abington Institute- information requested		c/f Await update on installation of screen in meeting room
JUNE 2020			
Trees	Dead trees Millennium path	RS /CL'K	July 2020 Identify landowner(s), seek CCC advice Sept 2020. Landowners contacted. OCT some trees felled. No reply from CCC.
Coronavirus response/community support /Love Abington	Love Ab to inform LAPC of long/medium term plans Information/guidance on COVID-19	SB/IS LAPC	Regular agenda item
JULY 2020			
GCP/A1307 LLF	Contact Babraham, Shelford and Stapleford PCs Consider potential for community action Traffic modelling data and meeting with GCP	SB IS/PB Clerk	SEPT Agenda See minutes and actions Meeting with GCP 22 September Oct - Prepare response to consultation and public engagement
A&H News	LAPC to remain engaged in decision making	SB	SB on working group Sept 2020 suggested Readers survey, Sponsorship and advertising income OCT Biomed Realty to fund in 2021.
SEPTEMBER 2020			
Maintenance contract	Six month review	RA/ CL'K	No progress-Covid
Street lighting contract	To review	SB/ CL'K	OCT Agenda
Assets	Fence at Ford. Repainting /renovating	CL'K	Maintenance. Defer until Spring 2021
OCtober 2020			
Cambridge Great Park	Letter in support	C'RK	
Planning training	Notes/training materials awaited	SP	