

## LITTLE ABINGTON PARISH COUNCIL

### Minutes of the Meeting of the Parish Council held on Monday 25 April 2016 at 7.00pm in the Abington Institute, Great Abington.

**Present.** Mr Brunning (Chair), Mr Chesham, Mrs Gunning, Mr Pritchard, Mrs Dalton (Clerk).

**In attendance.** Mr Quinn (CIS). 1 member of the public.

#### 1. **Apologies for absence.** Mr Adams, Mr Ellis, Cllr Topping, Cllr Orgee.

The Chairman agreed to change the order of the agenda to allow Mr Quinn to address the meeting.

#### 6.3 **Proposals for development of Cambridge International School (CIS)**

Mr Quinn is in charge of development at the CIS. He gave a brief overview of proposals for developing the school in Little Abington. The school has three sites - Cherry Hinton Hall, Little Abington, and a new sixth form at Bateman Street in Cambridge. CIS is working with architects to develop the site at Little Abington, replacing the portacabins with a permanent structure, and making it fit for purpose as a school.

Over the next five years it is envisaged that the number of pupils on the site will increase from the current 200 to a maximum of 375. The proposals will include a traffic plan for movement between the three sites and better traffic access, ideally creating a main entrance off Newmarket Road rather than in Bourn Bridge Road as at present. A key objective is to allow drop-off and pick-up of pupils on the site rather than the Newmarket Road. The school footprint will extend as far as the Comfort Cafe. Building design will be in keeping with the environment. There are no plans to build any high-rise buildings. There will be a sports hall and a multi-surface sports area. They might be available for community use.

Mr Quinn said the District Council is broadly in support of the proposals. Archaeological surveys are in progress and a planning application is expected in summer.

A recent school inspection highlighted some concerns about site security and safety. The school is addressing these including installing gates.

The Parish Council asked about the relationship between CIS and Holme Court School. Mr Quinn is not involved. He understood that Holme Court was independent of CIS although it is included in the remit of the Group Facilities Manager.

Mr Quinn left the meeting.

#### 2. **Minutes of the meeting held on 29 March 2016.** Agreed.

#### 3. **Matters arising not on the agenda:**

- **E-payment.** Slow progress with Lloyds Bank. **PP**
- **Sluice Wood.** There are still concerns about the barbed wire fence. Some of the trees have been removed from the river. The Naturewatch Group has offered to assist the landowner with maintaining the site.
- **O2 signal.** There are still intermittent problems with mobile phone signal. O2 have said they are still waiting for parts to repair the mast.

**4. Declarations of interest.** None.**5. Finance and Compliance****5.1 Income:**

The Clerk noted that the precept for April to September had not been received.

Cambridge Building Society interest 2015-16 (Dec 2015)	£ 12.02
CAPALC Transparency Code grant (March 2016)	£ 257.37
<b>TOTAL</b>	<b>£ 269.39</b>

**5.2 Payments**

- Mr Chesham raised some concerns about the CGM contract. It was agreed to arrange an urgent meeting and to consider withholding any future payments. **CLERK/RC**
- It was noted that the subscription to CAPALC had not increased.
- PP proposed and RC seconded payment of all items on the agenda. This was agreed.

Mrs G Dalton Clerk salary, STO and cheque April 2015	£ 237.34
CGM STO and cheque village maintenance April 2015	£ 268.55
KallKwik33 - materials for Abingtons Open Day	£ 43.80
CAPALC annual subscription	£ 213.04
Abington Institute room bookings Jan 2016 to March 2016.	£ 36.00
CCC Street lighting	£ 947.80
Abington PCC Churchyard grass cutting	£ 550.00
<b>TOTAL</b>	<b>£ 2296.53</b>

One invoice for the Abingtons Open Day is outstanding. The Parish Council authorised the Clerk to pay it on the condition that the total did not exceed the agreed budget of £192.00

**5.3 Finance Report: 2015-16 draft accounts.**

The draft accounts were reviewed and variances were discussed. The level of reserves was noted. PP proposed acceptance of the draft accounts, JG seconded this. The draft accounts were unanimously agreed.

**5.4 Audit arrangements 2015-16**

The Clerk outlined the new timetable for audit and inspection of accounts. The Annual Return to the Audit Commission will need to be signed off at the end of May but public inspection will not be until June.

The next step is review by the Internal Auditor early in May. The Clerk suggested that the Compliance Working Group should meet when the internal audit report has been received.

PP confirmed that the Recreation Ground Committee was no longer subject to the external audit regime. Their accounts would still be subject to internal audit and reported to the parish councils

## 5.5 Election of New Parish Councillor

Following Mr Wigley's resignation the vacancy was advertised as required. There was no response and the District Council had confirmed that the Parish Council could proceed to co-option. It was agreed that the Clerk should approach two candidates

## 6. Planning

**6.1 Planning applications:** None

**6.2 Planning updates:** None

**6.3 Local Developments.**

Cambridge International School. Discussed earlier in meeting

## 7. Highways, traffic, village environment

- **Abington 10K Run** -. The Parish Council had no objections to the proposed road closures
- **Changes to local bus services.** Timetable changes to the no 13 bus service between Haverhill and Cambridge were noted.
- **The Village Litter Pick** will be on Saturday 30 April. LAPC will be coordinating the event. There had been a request to clean the bus stop on Cambridge Road.
- **Litter bins.** RC suggested that the Parish Council should make another request for a litter bin at the top of the High Street. **CLERK**
- **Protected Road Verges.** **PB** will contact the farmer about cutting the verges.

## 8. To acknowledge receipt of minutes from committees

**8.1 Institute Management Group.** Minutes circulated.

**8.2 Recreation Ground Committee.** Terms of reference to be discussed at the next meeting

**8.3 Committee for Abington Housing.** To meet on Wednesday 25 April. The agenda has been publicised on the LAPC noticeboard.

**9. Correspondence.** A summary of correspondence received is on circulation.

## 10. Any Other Business/ Items for next agenda.

The draft agenda for the Parish Council Liaison Meeting on 28 April was on circulation. PP RC and PB would represent LAPC.

The meeting closed at 7.55pm

**Next meeting. Annual Meeting of the Parish Council on Monday 23 May 2016, starting at 7.15pm in the Abington Institute, High Street, Great Abington.**