

LITTLE ABINGTON PARISH COUNCIL
DRAFT TO BE AGREED AT THE NEXT FULL MEETING OF THE PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on
Monday 23rd April 2018 at 7:00 pm in the Abington Institute, Great Abington.

Present. Mr Brunning (Chair), Mr Allum, Ms Pattinson, Mrs Simmons, Mrs Smith, Mrs Dalton (Clerk).

In attendance. Cllr Orgee Mr Ellis (Skype). Three members of the public.

1. **Apologies for absence.** Mrs Scoffings. Mr Ellis was in attendance via Skype.
2. **Minutes of the meeting held on 26 March 2018.** Cllr Orgee requested a clarification on item 10 - Proposals for the creation of a Major Road Network - adding "*Haverhill Chamber of Commerce made a response to a government consultation requesting dualling*". In all other respects the minutes were agreed.
3. **Matters arising not on the agenda.**
 - **Parish Councillor Training.** Clerk to pursue through CAPALC and LCPAS. **CLERK**
 - **Grit bins.** Invoice for bin at Ivan Clarks Corner still awaited.
 - **SCDC Planning Forum on 21 February.** Meeting notes and associated documents have not been published. Carry forward. **CLERK**
 - **Antisocial parking.** This was included in the village newsletter. The Parish Council will follow up as necessary. Carry forward **CLERK**
 - **The annual litter pick** was held on 7 April. Unfortunately, SCDC failed to deliver equipment and litter bags. They were slow to collect the rubbish.
 - **Tree Warden Network.** Still no information about local networks **CLERK**
 - **Stiles on public footpath on meadow behind Bancroft Farm.** Include with other items for follow up with Cheffins. **PB**
4. **Declarations of interest.** None for items on the agenda.

5. Finance and compliance

5.1 Receipts

Ickleton Parish Council - Speedwatch	£ 60.00
TOTAL	£ 60.00

5.2 Payments

The new national pay rates for clerks have just been published. SS proposed and SP seconded payment of all items on the agenda acknowledging that the Clerk's salary will need to be adjusted. This was agreed.

Mrs G Dalton Clerk salary, April 2018	£ 302.50
Litter pick refreshments	£ 20.00
Abington Institute Room Hire	£ 36.00
Friends of the Roman Road & Fleam Dyke - membership	£ 20.00
TOTAL	£ 378.50

5.3 Finance report:

2017-18 Draft accounts.

The draft final accounts were noted and agreed subject to audit. The Clerk has submitted an application for a VAT refund of £509.09

Balances

	TOTAL	Current	Cambridge Building Society
Opening per bank statement (year end) 31.3.2108	£ 25,381.37		£15,061.30
Balances at close of meeting	£ 23,695.40		£15,061.30

5.4 Compliance

- **Audit arrangements 2017-18**

Details of the new audit arrangements have been published. There is little change from the previous arrangements with the Audit Commission. The Clerk has agreed an extension until 2 July for submission of the Annual Return so that the internal audit report can be received and the return signed at the Parish Council meeting in June. Mr. Gutteridge has confirmed his availability in line with this timetable. His fee will be the same as last year.

CLERK

- **General Data Protection Regulations (GDPR).** CPALC will offer a Data Protection Officer (DPO) service for £25.00 per annum. Although the service has not been specified the parish council agreed to sign up for it.

6. Planning**6.1 Planning applications:**

- **S/0910/18/FL 35 West Field. .2 Storey atrium style front hall extension.** The Parish Council objected to the application on grounds of design, appearance and materials. It was aware of concerns from nearby neighbours. West Field was an award winning housing development. The design and appearance of the proposal was not in keeping with the existing streetscape. The location of the property impacts on the appearance of the development on entry from Church Lane. Some properties in West Field have covenants restricting development and it was assumed that the applicant would check if any apply in this case
- **S/0407/18/VC Variation to planning permission (trees). Phase II Granta Park.** LAPC objected to this application. Despite conditions in the original planning application trees that should have been retained had already been removed. This application was to remove more trees. There were concerns about the impact on the environment of removing trees and on the increasing noise levels coming from the site. The Parish Council strongly recommended that all of the trees should be replaced in a nearby location, ideally with more trees than have already been removed.
- **S/1328/18/TC Tree works in Conservation Area. 32 High Street.** Removal of pine and sycamore. There were no objections to the removal of the trees. LAPC suggested replacing one or both of them with smaller more suitable trees, possibly fruit trees.
- **S/1384/18/TP Emergency Tree works. TPO applies. 37 Church Lane.** Noted. The practicality of replacing the tree was discussed.

6.2 Planning decisions and amendments**Fourwentways update.**

Representatives from the parish council, local residents and Cllrs Orgee and Batchelor met two members of the County Council's Highways Team on 20 April.

It was agreed improving arrangements for clearing litter would improve the appearance of the site, this could be enforced through planning conditions. The health hazards need to be raised with Environmental Health. An employee from the shell petrol filling station (PFS) was seen clearing litter and emptying bins on the verge fronting the PFS. SCDC needs to replace the litter bin that has been demolished.

The highways team felt there might be some potential for minor changes such as installing higher kerbs and straightening part of the roundabout. However, the affordability of any modifications was a concern.

Preventing parking on the roundabout is a police matter.

It was noted that the Comfort Café is closed and the entrance is blocked. The signs on the A1307 have not been removed and several vehicles were seen drawing up to the site. It would be an ideal off road site for lorries to park. Two representatives of the parish council had spoken to the security man. He thought the site had been sold and the café would be demolished. **CLERK**

7. Highways and traffic

- **2018-19 Local Highways Improvement scheme.** The County Council has advised how to proceed on some elements of the scheme. Carry forward to next meeting **PB**
- **Protected roadside verges.** Quotations required for the spring cut. **CLERK**

The meeting closed at 8:00 pm

Next meetings

Annual Meeting of the Parish Council Monday 21 May 2018 at 7:15pm
Parish Council meeting Monday 25 June 2018 at 7:15pm.

Signed by Parish Council Chairman

Date