

Meeting No. 226 held on Monday 1st February 2021 at 7.00pm. The meeting was held virtually using the 'zoom platform'.

Minutes

Meeting started at 7.06pm

Present: Peter Brunning, Jill Carter, Richard Smith, Alan Cooke, David Pimblett, Charlotte Adams, Steven McDonnell, Richard Allum, Louise Patten,

1. Apologies for absence: Den Tiplady – due to no internet access
2. Minutes of previous meetings: 7th December 2020 to be approved at the next meeting.
3. Matters arising – other than being considered below
4. Treasurers Report – Genevieve circulated the report prior to the meeting

ABINGTON RECREATION GROUND COMMITTEE: FINANCE REPORT Meeting 1 February 2021

BALANCES

	TOTAL	CURRENT (Treasurers a/c)	DEPOSIT (Instant a/c)
31.01.2021 per bank statement	£12,242.78	£ 2381.54	£ 9,861.24
After meeting	£11,843.78	£ 1982.54	£ 9,861.24

PAYMENTS

Whoopsy Daisy standing order December	£	71.50
PAYMENTS DUE/TO BE AGREED		
Whoopsy Daisy Standing Order January & February	£	143.00
A Cooke - Pump Track Planning application fee	£	256.00
TOTAL PAYMENTS DUE	£	399.00

INCOME	
Interest Dec & Jan	£ 0.17
TOTAL	£ 0.17

- 4.1 Finance Report – Genevieve presented the finance report.
- 4.2 Balance & Payments: The balance and payments were discussed and approved.
Proposer - Richard Allum & Seconded LP
- 4.3 Insurance Renewal The premium for renewal is due in March– GD stated that any changes to the 'Statement of Fact' need to be made by the end of the week (05.02.2021).Action LP & PB
- 4.4 GD stated that any changes to the asset register need to be made by the end of this week 05.02.2021 this includes any updates to the risk register. Action LP & PB

Genevieve informed the committee that the insurance renewal would increase once the pump track and zip wire have been installed. She has been advised that this may be in the order of £200+ for each facility depending on the specifications.

ABINGTON RECREATION GROUND COMMITTEE ACCOUNTS SUMMARY 2020-21					
		Prepared		29.1.2021	
	Month	10		83%	
EXPENDITURE	BUDGET	EXPENDITURE YTD	VARIANCE against plan	% OF BUDGET	Notes
VAT		699.95			
GRASS CUTTING	1,250.00	1,250.00	0.00	100	
MAINTENANCE/REPLACEMENT	1,000.00	150.00	850.00	15	
CAPITAL PURCHASES	500.00	3,532.00	-3,032.00		
BIN EMPTYING	948.00	786.50	161.50	83	
TREE WORK	1,000.00	49.99	950.01	5	
SAFETY INSPECTION	1,116.00	140.50	975.50	13	
INSURANCE	746.00	0.00	746.00	0	
AUDIT	158.00	150.00	8.00	95	planned
SUNDRIES	50.00	123.04	-73.04		
HALL HIRE	72.00	12.00	60.00	17	
pump track	3,200.00	12.00	3,188.00		
new trees	500.00		500.00		
fencing	500.00		500.00		
TOTAL	11,040.00	6,905.98	4,134.02	63	
INCOME					
	BUDGET	INCOME YTD	VARIANCE against plan	% OF BUDGET	Notes
GAPC GRANT	4135.00	4135.00	0.00	100	
LAPC GRANT	2756.00	2756.00	0.00	100	
INTEREST	5.00	2.41	-2.59	48	
OTHER	0.00				
VAT Refund	300.00				
TOTALS	7196.00	6893.41	302.59	96	
BALANCES per bank statement 29.1.2021					
CURRENT ACCOUNT (Treasurers)		2,381.54			
DEPOSIT ACCOUNT (Instant)		9,861.24			
TOTAL		£ 12,242.78			

GDa 29 Jan 2021

5. Pump Track Update Report: AC/PB

Peter Brunning reported that the grant bid to British Cycling had been submitted and had met the criteria for stage 1 and has now been moved to Stage 2. PB, AC, RS & Guy Underwood have been filling in the new application forms: Blue Form and Red Form. Peter Brunning and Alan Cooke made the committee aware of the requirements for the second stage of the application.

5.1 Planning Application – spending approval – Alan Cooke paid for the submission of the Planning application for the ‘Pump Track’. Genevieve has received the invoice and will reimburse Alan the sum of £265.00. This was agreed by the whole committee Proposer: Richard Allum Seconded: Louise Patten. Alan Cooke received confirmation today 01.02.2021 that the application has been received by South Cambridgeshire Planning Authority.

5.2 Safe Guarding Policy statement – a statement has been created by Jill Carter and was circulated to all members of the committee. All members of the committee confirmed that they had read the statement. The safe guarding statement was proposed by Alan Cooke and Seconded by Richard Smith. Jill made it clear that ‘safe guarding’ statement must be reviewed every year (once the track has been completed). Jill is of the understanding that if clubs and

organisations are set up to use the 'Pump Track' then they will need to have their own safeguarding policies and the Recreation Ground Committee will need to approve these before the club can be given permission to use the 'pump track'.

5.3 Cycle access to Pump Track – The committee felt strongly that once the 'pump' track is completed that all users will be directed to approach the pump track via the entrance close to Great Abington Church. At all other access points, users will be directed to dismount and walk their bikes to the 'pump track, this is for the safety of other users of the footpaths. Signage will be put up once the 'pump track' has been built and all members of the community will be informed.

5.4 Development plan

5.4.1 Training & Practice Sessions – Alan Cooke circulated a draft Cycling Development Plan and asked all members of the committee to feedback to him by 7th Feb 2021.

5.4.2 Encouraging use of the 'Pump Track' and general cycling for health and well-being: The committee were directed to read the draft development plan which outlines how this will be achieved.

5.4.3 Evidence to support the application- in terms of 'value for money' for British Cycling: British Cycling requires the committee to formally monitor usage from a variety of users. It is important that we can achieve the targets that are set to meet the terms of the funding agreement. We do need to provide an outline plan but the committee will discuss these targets and how to monitor usage in detail once the 'pump track' has been built.

5.5 Review Grant application – committee feedback – It is a requirement of the Grant Application that the members of the committee approve Stage 2 of the grant application before it is submitted. The application needs to be sent by Friday 5th February. The committee will be sent a copy of the application on 02.02.2021, and must make any comments/recommendations for changes by 8pm on Wednesday 3rd February. Comments on the 'Blue Form' should be emailed to PB and comments on 'Red Form' should be emailed to Alan Cooke.

5.6 Approval to submit Grant bid to British Cycling – The completed application forms will be sent to members of the committee for official approval on Thursday 4th February 2021 at 12 noon. All members of the Recreation Ground Committee from Great and Little Abington Parish Councils must approve the application by 2pm before it can be submitted.

6. COVID -19 Actions Required

6.1 Update on closing Outdoor Gym & M.U.G.A following Lockdown.

Following the directive from the Government both the Outdoor Gym and M.U.G.A were closed. Tape was placed around the equipment and signage informing users of the closure were displayed.

7. Children's play area

7.1 General condition – it will be necessary to keep a regular check on the ground condition due to the winter weather and prevalence of moles and rabbits.

8. Multi- sport area

8.1 General Condition – the MUGA is currently closed to members of the public due to COVID restrictions. A full inspection of the MUGA will be made prior to reopening the MUGA.

9. Outdoor gym

9.1 General condition -- the Outdoor Gym is currently closed to members of the public due to COVID restrictions. A full inspection of the Outdoor Gym will be made prior to reopening the MUGA.

10. Ground Condition

10.1 General Condition – the ground surface is very wet and muddy, which is as normal for this time of the year. The football pitch is not currently being used due to COVID restrictions.

The gap between the cricket ground and the recreation ground. David Pimblett (Abington Cricket Club representative) informed the committee that the link between the cricket ground and recreation ground near the river, has been made safe and is being monitored by the Cricket club.

11. Equipment

11.1 Zip Wire – S106 - £10,000 Funding – Quotes & proposed site to be deferred to next meeting.

11.2 Boot brushes – purchase to be finalised and approved at the next meeting.

12. Date of next meeting

Monday 12th April 2021 7pm on 'Zoom'.