

# Abington Recreation Ground Committee

## Minutes: 211

A meeting of the Abington Recreation Ground Committee was held on Monday 2<sup>nd</sup> July 2018 at 7.00pm in the Abington Village Institute, Great Abington.

Meeting started at 7.03pm

Those present at the meeting were: Louise Patten, Peter Brunning, Dennis Tiplady, Richard Allum & Pennie Zimmern.

1. Apologies received from Charlotte Adams & Liz Sainsbury
2. Minutes of last meetings: 08.05.18 agreed PB, PZ
3. Matters arising – No matters arising other than being considered below
4. Richard Allum was welcomed to the ARGC as a representative from LAPC
5. Treasurers Report:
  - 5.1: The draft Income & Expenditure Account was presented - only one change was requested and that was to clarify 'Inspection report'. See table below.
  - 5.2: The Finance report was checked and tallies with the bank statement - see table below: Agreed Richard Allum
  - 5.3: Internal audit: Mike Gutteridge will Scope - reconciliation of accounts, financial management arrangements, risk management and governance.
  - 5.4: Whoopsie Daisy contract will be amended with schedules - Unable to provide electronically. Plan is for Treasurer to do updates as schedules - noting changes since contract first let in 2009 or 2011.
  - 5.5: Tree Quotes: 3 Quotes:
    - Shire £ 1110.00 inc VAT. Included insurance certificates.
    - Masons £ 1050.00 +/- VAT? Stump grinding £300.00 extra. No insurance details.
    - Mercer £1500.00 inc VAT. Includes stump grinding. No insurance detailsThe committee discussed the merits of all the quotes and it was agreed 4 to 2 that Masons should be awarded the contract. Proposer: PB Seconded: PZ
  - 5.6: Cheque signed for £280.00 for MB Services strimming. LP & PB signed
  - 5.7: **E-banking** - No Progress

## ABINGTON RECREATION COMMITTEE FINANCE REPORT 2 JULY 2018

### BALANCES

	TOTAL	CURRENT (Treasurers a/c)	DEPOSIT (Instant a/c)
30.6.2018 per statements (28 June)	£ 13012.07	£ 2661.34	£ 10350.73
2.7.2018 (after payments & income)	£ 12,802.07	£ 2451.34	£ 10,350.73

## Abington Recreation Ground Committee

### PAYMENTS

MB Services strimming To be agreed	cheque	£ 210.00
Whoopsy Daisy monthly payment June	SO	£ 71.50
<b>TOTAL</b>		<b>£ 280.50</b>

<b>INCOME To note</b>	
June interest	£ 0.47
LAPC annual grant - part 1	£ 1312.50
VAT 17-18 awaited	£1 76.50

**INVOICES to be raised. NIL**

**Draft final accounts pending audit**

ABINGTON RECREATION GROUND COMMITTEE ACCOUNTS SUMMARY 2018-19					
Prepared					
Month		3		25%	
EXPENDITURE	BUDGET	EXPENDITURE YTD	VARIANCE against plan	% OF BUDGET	Notes
VAT		18.90			
GRASS CUTTING	1,120.00	0.00	1,120.00	0	
MAINTENANCE/ REPLACEMENT	1,100.00	150.00	950.00	14	
CAPITAL PURCHASES	1,000.00	0.00	1,000.00		
BIN EMPTYING	2,964.00	214.50	2,749.50		
TREE WORK	1,500.00	0.00	1,500.00	0	
SAFETY INSPECTION	128.00	94.50	33.50	74	planned
INSURANCE	1,100.00	0.00	1,100.00	0	
AUDIT	150.00	0.00	150.00	0	
SUNDRIES	25.00	0.00	25.00	0	
HALL HIRE	72.00	24.00	48.00	33	Q4 17/18
<b>TOTAL</b>	<b>9,159.00</b>	<b>501.90</b>	<b>8,657.10</b>	<b>5</b>	
<b>INCOME</b>					
	BUDGET	INCOME YTD	VARIANCE against plan	% OF BUDGET	Notes
GAPC GRANT	3937.50		-3,937.50	0	
LAPC GRANT	2625.00	1312.50	-1,312.50	50	
INTEREST	3.60	1.34	-2.26		
OTHER			0.00		
VAT Refund					
<b>TOTALS</b>	<b>6566.10</b>	<b>1313.84</b>	<b>-5,252.26</b>	<b>20</b>	
<b>BALANCES (per on line statement dated 28/6/2018 )</b>					
CURRENT ACCOUNT (Treasurers)		£2,661.34			
DEPOSIT ACCOUNT (Instant)		10,350.73			
<b>TOTAL</b>		<b>£ 13,012.07</b>			

## Abington Recreation Ground Committee

### 6 Children's play area

6.1 General condition – good

6.2 Update: Fencing around Children's Play Area. Charlotte has been in contact with Fenland Leisure Products. The provisional date is 23<sup>rd</sup> July but is dependent on supplier. Charlotte will contact the company again to confirm installation.

### 7 Multi- sport area

7.1 General Condition – leaves need to be removed again from the corners of the MUGA & Weeds

7.2 R.O.S.P.A Safety Report has been sent out to members of the committee

7.3 Replacement of Boards around perimeter – PB to contact MB.

7.4 Painting and remarking – this is still being investigated

### 8. Outdoor gym

8.1 No known issues.

8.2 R.O.S.P.A Safety Report has been sent out to members of the committee

### 9.. Ground condition -

9.1 General condition- good

9.2 Strimming has been completed by MB Services and the committee is pleased with the service he is providing. . Agreed quote was £150 per visit. **(Total £600 per annum)**. Additional work was authorised by the committee.

10. Replacement Trees and shrubs –area near to MUGA. We are obliged to replace the Ash that was felled in January - with an oak, maple, walnut, or lime. DP suggested a Hungarian Oak. DP recommended Hungarian Oak the committee were agreement:

PZ – Proposed RM- Seconded. PB to look into finding suppliers.

11. Tree Sculpture –DP discussed the idea. PZ & LP to approach GAPC to find out

### 12. Equipment

12.1 New equipment and future planning

- PB to ask Charlotte for quotes for 1 x Bench & 1 x Picnic Table.

#### Section 106 Funding

- Improvements to the M.U.G.A

- Pump Track

- New equipment for play area

13. Pump Track Update: on-going consultation and pre-application advice. PB & AC to represent information in a formal presentation to the committee at the next meeting.

### 14. A O B

15. Date of next meeting: 26.09.18 at 19:00 at The Abington Village Institute

Meeting closed at 8.10pm

DRAFT