

Meeting No. 225 held on Monday 7th December 2020 at 7.00pm. The meeting was held on the 'Zoom platform' due to the Covid 19 Restrictions.

Minutes

Meeting began at 7.00 pm

Those present at the meeting were: Louise Patten, Peter Brunning, Richard Allum, Richard Smith, Charlotte Adams, David Pimblett, Jill Carter, Stephen McDonnell and Alan Cooke.

- 1) Apologies for absence: Dennis Tiplady & Genevieve Dalton
- 2) Minutes of previous meetings: 27th September 2020 & 13th October 2020 – agreed PB.
- 3) Matters arising – other than being considered below - none
- 4) Treasurers Report:

ABINGTON RECREATION GROUND COMMITTEE: FINANCE REPORT – December 2020 updated 5.12.2020

BALANCES

	TOTAL	CURRENT (Treasurers a/c)	DEPOSIT (Instant a/c)
2.12.2020 per bank statement	£17,785.00	£ 7,923.93	£ 9,861.07.
After meeting	£12,243.08	£ 2,382.01	£ 9,861.07

PAYMENTS MADE SINCE LAST MEETING

Whoopsy Daisy standing orders Oct & Nov x2	£	143.00
PAYMENTS DUE/TO BE AGREED		
Whoopsy Daisy Standing Order December	£	71.50
Abington Cricket Club mowing 2020-21	£	1250.00
Abington Cricket Club Strimming	£	150.00
P Brunning reimbursement Bird Scarers , Screwfix	£	139.22
Cartwright Assoc Pump Track Design	VAT £	655.20
TOTAL PAYMENTS DUE	£	5541.92

INCOME	
LAPC	£ 2756.00
GAPC	£ 4135.00
Interest Oct & Nov	£ 0.76
TOTAL	£ 6891.76

SUMMARY YEAR TO DATE excluding December payments

ABINGTON RECREATION GROUND COMMITTEE ACCOUNTS SUMMARY 2020-21					
		Prepared		02.12.2020	
	Month	8		67%	
EXPENDITURE	BUDGET	EXPENDITURE YTD	VARIANCE against plan	% OF BUDGET	Notes
VAT		28.10			
GRASS CUTTING	1,250.00	0.00	1,250.00	0	
MAINTENANCE/REPLACEMENT	1,000.00	0.00	1,000.00	0	
CAPITAL PURCHASES	500.00	0.00	500.00		
BIN EMPTYING	948.00	572.00	376.00	60	
TREE WORK	1,000.00	49.99	950.01	5	
SAFETY INSPECTION	1,116.00	140.50	975.50	13	
INSURANCE	746.00	0.00	746.00	0	
AUDIT	158.00	150.00	8.00	95	planned
SUNDRIES	50.00	0.00	50.00		
HALL HIRE	72.00	12.00	60.00	17	
pump track	3,200.00	12.00	3,188.00		
new trees	500.00		500.00		
fencing	500.00		500.00		
TOTAL	11,040.00	964.59	10,075.41	9	
INCOME					
	BUDGET	INCOME YTD	VARIANCE against plan	% OF BUDGET	Notes
GAPC GRANT	4135.00	4135.00	0.00	100	invoice raised
LAPC GRANT	2756.00	2756.00	0.00	100	invoice raised
INTEREST	5.00	2.24	-2.76	45	
OTHER	0.00				
VAT Refund	300.00				
TOTALS	7196.00	6893.24	302.76	96	
BALANCES per bank statement 2.12.2020					
CURRENT ACCOUNT (Treasurers)		7,923.93			
DEPOSIT ACCOUNT (Instant)		9,861.07			
TOTAL		£ 17,785.00			

GDa/ 5 December 2020

4.1 Finance Report – Following discussions it was agreed that it would be prudent to add an allowance for Planning Application for pump track £250 & Boot Scrapper £250

4.2 Balance & Payments: All agreed: Proposer: LP Seconded: Richard Smith

4.3 Draft Budget Plan 2021-2022 –

Peter outlined the budget plan – PB to email any changes to Genevieve Dalton
Committee agreed that the Tree Inspection should go ahead however that it should be completed in June/July 2021 rather than in winter. David Pimblett and Richard Smith would like to accompany the tree inspector. PB to contact the Tree Inspector and include Richard in planning the timing of the inspection.

4.4 Projects to be funded by section S106 funding – Zip Wire, Pump Track & MUGA refurbishment.

4.5 Insurance – the premium for 2021-2022 is due in March. Any changes to the asset register or updated risks need to be added. The committee agreed to notify the Treasurer at the meeting in February 2021.

5 COVID -19 Actions Required

5.1 Update on reopening Outdoor Gym following 2nd Lockdown – The tape and signage will be removed by PB following recent Government guidance.

6 Children's play area

6.1 General condition – good. No faults reported. Ground condition being monitored

6.2 Working party update on cleaning equipment - 24th September 2020 completed

6.3 Installation of Bird deterrent - Completed

6.4 Purchase of sander – invoice sent to Genevieve (Treasurer). The sander will be used on the wooden swing uprights once the wood is dry. The wood will then be retreated.

7 Multi- sport area

7.1 General Condition –fence repair sound. AC to contact Guy Underwood to request that the trees next to the MUGA are trimmed back to reduce the amount of leaves and roots.

7.2 MUGA refurbishment update – Nothing further to report

8 Outdoor gym

8.1 General condition – in good repair. Outdoor gym to be reopened following government guidance.

9 Ground Condition

9.1 General Condition – the river has recently flooded and the area is now muddy. The grass was cut two weeks ago to maintain the area most commonly walked.

10 Equipment

10.1 Zip Wire – S106 - £10,000 Funding – Quotes & proposed site
Kompan £10,000 30m
Charlotte to contact Proludic to arrange for a site visit.

10.2 Boot brushes – It was agreed to purchase a boot scraper with a cost of up to £250.
Proposer: LP Seconded AC. Charlotte to send the details of the two companies quotes and then an order will be made.

11 Pump Track Update Report: AC/PB

11.1 British Cycling - Place to Ride funding application grant update. RS, AC, PB & Guy Underwood completed the funding application. PB to send out a copy of the completed application. The committee have received the acknowledgement.

11.2 Policies required for grant application – Safe Guarding Vulnerable children. A draft policy is to be circulated - further guidance is to be sought. Jill Carter to look through the Policy.

11.2 Next steps – Peter and Alan informed the committee of the important next steps to progress with both the Pump Track.

- i) To apply for planning application for the Pump Track – Peter asked whether a member of the committee would assist with the application. AC agreed to support Peter.
- ii) Publicity: PB to put images of the proposed ‘Pump Track Design’ on to the Village Website – Pump Track Page. The members of the village community will be informed of the current status in the Village Magazine. AC will submit a notice to the editor for the January issue.
- iii) Sponsorship: AC will create a generic letter to apply to companies for sponsorship and investigate other grant opportunities.
- iv) To write to Mr Nick Hood to ask permission to use the road for access for construction vehicles – action PB
- v) To appoint a safe guarding officer

12. A.O.B – David Pimblett asked on behalf of the cricket club whether the Recreation Ground could be used for the 3rd XI.

13. Date of next meeting: 01.02.2021 7pm on Zoom