

Abington Recreation Ground Committee

Minutes: 212

A meeting of the Abington Recreation Ground Committee was held on Wednesday 26th September 2018 at 7.00pm in the Abington Village Institute, Great Abington.

Meeting started at 7.05pm

Those present at the meeting were: Louise Patten, Peter Brunning, Charlotte Adams, Dennis Tiplady, David Pimblett, Richard Allum & Pennie Zimmern

1. Apologies received from: Genevieve Dalton, Liz Sainsbury and Alan Cooke
2. Minutes of last meetings: Agreed by PB & PZ
3. Matters arising – No matters arising other than being considered below

4. Treasurers Report

ABINGTON RECREATION COMMITTEE FINANCE REPORT SEPTEMBER 2018

BALANCES

	TOTAL	CURRENT (Treasurers a/c)	DEPOSIT (Instant a/c)
30.8.2018 per statements (28 Aug)	£ 14733.66	£ 4382.09	£ 10351.57
10.9.2018 (after payments)	£ 12490.55	£ 2138.98	£ 10,351.57

Cambridge Fencing	£ 685.00
KA concrete bases	£ 551.15 - £501.54
M Gutteridge - Internal audit	£ 126.50
Mason - tree works storm damage	£ 780.00
Glasdon Tamtorque clamp	£ 28.96
Whoopsy Daisy monthly payments SO	£ 71.50 per month
*MB Services – Strimming	£ 155.00

An amendment to the cost of the concrete base for the new bench by KA – cost changed from £551.15 to £501.54.

*In addition to the above payments, a payment of £155.00 was agreed for strimming MB Services £155.00.

The above payments agreed by Richard Allum and Louise Patten. The cheques were signed by Louise Patten & Peter Brunning at this point in the meeting.

INCOME To note since last meeting	
Interest	£ 0.84
GAPC annual grant - part 1	£ 1968.75
VAT 17-18	£ 176.50

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INVOICES to be raised.

GAPC and LAPC -grants part 2. **Total £3281.25**

VAT – The committee was advised that it is good practice to claim VAT at half year intervals, previously VAT has been claimed annually. LP proposed that VAT should be claimed half yearly in future, PZ seconded the proposal.

4.1 Financial Summary – The committee will need to look through the Financial Summary again and discuss it in more detail at the next meeting.

4.2 Annotated auditors report – P.B discussed the key points raised from the report.

4.3 2019-20 Budget plan.

The Committee needs to agree its budget plan and grant request to the Parish Councils at the next Recreation Ground Committee Meeting in November.

4.4 Whoopsy Daisy Contract amendments – the schedule is to be confirmed.

4.5 Terms of Reference. Delegated authority requires quotes/checks for any expenditure over £100. It is good governance to ensure good value for money when spending public money but it needs to be practical. The committee discussed the terms of reference and decided that it would be sensible to increase the requirements for quotes/checks for expenditure to be increased to £150.00. Proposer: PZ Seconded: CA
It was agreed by the whole committee that the Recreation Committee should meet a minimum of 4 times per year, which is the current practice.

The committee will review the Terms of Reference further at the next meeting.

4.6 Signage and risk management

The No Dogs sign on the new Children's Play Area fencing will be replaced (Action PB). Members of the Committee agreed to give feedback on additional signage at the next meeting.

5. Children's play area

5.1 General condition – good

5.2 Update: Fencing around Children's Play Area. The fence around the play area has been installed to a high standard.

5.3 Reinstating bins – 1 bin has been installed on a concrete base and a 2nd bin is to be purchased once 3 quotes have been sought. One of the old bins from the play area will be placed near the bench. Action- PB

6. Multi- sport area

6.1 General Condition – leaves need to be removed again from the corners of the MUGA & Weeds LP

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6.2 Fencing – 3 boards need to be replaced, it was proposed that this could go ahead if the cost is £100 or under. Proposer: CA Seconded: LP. PB to contact MB Services who have previously supplied and replaced boards.

6.3 Painting and remarking – this is still being investigated- LP

7. Outdoor gym

7.1 General Condition: No known issues.

8. Ground condition -

8.1 General condition- Good. It was decided that a working party should be set up to tidy up and regularly assess issues regarding the ground condition.

8.2 Strimming – the committee was pleased with the strimming

8.3 Installation of new bench and picnic table- the invoice from Evershed for £986.40 including VAT was presented for payment. LP Proposed and PZ Seconded.

9. Replacement Trees and shrubs –area near to MUGA to be discussed at the next meeting.

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10. Tree Sculpture –DP is waiting to hear back from Anglian Water who own the land on which the tree is sited.

11. Equipment :

Section 106 Funding

- Improvements to the M.U.G.A
- Pump Track/ZipWire
- New equipment for play area
- Benches

12. Pump Track Update: on-going consultation and pre-application advice. PB & AC to represent information in a formal presentation to the committee at the next meeting. Time will be set aside for the presentation.

13. A O B

14. Date of Next Meeting: 12th November 2018 at 19:00 at The Abington Village Institute

Meeting closed at 8.15pm