Great Abington Parish Council

Clerk: Mrs. PM Harper

17 Lewis Crescent, Great Abington, Cambridge CB21 6AG

A video conference Parish Council meeting was held on Monday 20th April 2020 using zoom.

Parishioners were invited to attend the meeting via zoom using the website (zoom.us) with the access details advertised on the agenda and email/contact details were advertised to enable residents to ask questions before the meeting.

Present: Bernie Talbot, Louise Patten, Tony Orgee, Emma Pery, District Councillor and County Councillor Henry Batchelor, District Councillor JohnBatchelor, the Clerkand 3 members of the public.

Meeting started at 7.15pm

**117. Open Forum –** Jason and Lisa Baldock asked if thecar park adjacent to the Linton Road allotments and next to Larkfield could be secured with a gate and fencing to prevent fly-tipping. Mr Baldcok had contacted Hill Residential (the building contactors using the car park andworking at Larkfield) but had been told the car park was not their responsibility,

**Action Clerk** to email the landowner to highlight the potential risk of an unsecured car park.

**118. Apologies** - there were no apologies

**119. Approval of the minutes for video conference meetings** **held** **on 30th March 2020 –** the minutes were approved.

**120. Declarations of interest or dispensations granted** Tony declared an interest in items 106 iv and 106 e concerning Glenn Broad, as Mr Broad he had done work in his garden.

**121. Cambridgeshire County Council consultation on extending the 30 mph speed limit Linton Road-** Councillor agreed that the 30 mph limit should be extended as close to the Linton Road/A1307 junction as possible.

**Action Clerk** to write a letter with the council’s comments and circulate it to councillors for refining.

As, recently retired Councillor, Pennie Zimmern attended the meeting, Bernie Talbot thanked her for the important contribution she had made as a Councillor~~s~~ over the twelve years she had served on the Council, and how she would be greatly missed.

**122. Council Matters -** Council to ratify decisions made at the meeting held on 30th March 2020, prior to legislation being in place allowing the holding of meetings and the making of decisions via online remote meetings. The Council agreed to implement appropriate measures to counter the impact of the Coronavirus covid-19, and to ratify any other decisions made at that meeting by means of agreeing all resolutions / motions detailed on this agenda (all subsequent numbering on this agenda refers to agenda items from the meeting on 30th March 2020):

**DECISION RATIFICATION FROM THE MEETING HELD ON 30TH MARCH 2020:**

**104. Planning**

a) The Council considered the following planning application:

Ref: A20/01670/HFUL- Mr & Mrs Bjorn Krylander, 76 High Street- change to increase the pitch of the roof & increase the height to walls, install solar panels on roof, change garage windows & side door etc

**Tony Orgee proposed the Council recommend the application be approved which was seconded by Bernie Talbot with the support of Louise Patten and Emma Pery** (Jane Bowen abstained).

b) A Planning Appeal has been made about an application at 7 Chalky Road- new dwelling. **Bernie Talbot proposed that the council send no further comments to the Appeal, which was seconded by Tony Orgee, with the support of all councillors.**

**105. Insurance Policy Renewal**

The policy has been checked by the Chairman and the Clerk to ensure that it covered all the Council’s requirements. **Payment of the policy was (retrospectively) unanimously agreed by all Councillors.**

**Tony Orgee declared an interest in item 106 iv and 106 e.**

**106. Finance**

d) Retrospective authorisation of items:

i)Glyn Mutton of Hill contacted Bernie to offer an Open Space commuted sum of £24,144 for maintenance of Larkfield open spaces; this is the figure after £4,341.50 had been deducted for the Parish Council specified changes to the play area surface, **Jane Bowen** **proposed that the council accept these funds which was seconded by Tony Orgee, with the support of all councillors.**

ii) Purchase of the Norton anti-virus lap top protection - £5.63 **Retrospective authorisation of this payment was unanimously agreed by all Councillors.**

iii) Moles pest control in churchyard authorisation- £80 **Retrospective authorisation of this payment was unanimously agreed by all Councillors.**

iv) Churchyard hedge cutting, once the nesting season is over – up to £80 **Bernie Talbot proposed the council authorise a payment for this work up to £80.00, which was seconded by Louise Patten, with the support of all councillors, except Tony Orgee who declared as interest and abstained from the discussion .**

**Payment to be authorised by councillors:**

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| 101230 | Cambridgeshire County Council | Pedestrian lighting | £881.66 |
| 101231 | Little Abington PC | Village Website | £38.56 |
| 101232 | Great Chesterford Parish Council | Donation to oppose new village | £3,000.00 |
| 101233 | Paula Harper | Pay Feb & Mar 2020 – no tax | £535.64 |
| 101234 | Glenn Broad | Churchyard grass- inv 20/03/2020 | £49.00 |
| 101235 | Paula Harper | Norton anti-virus (£5.63) & ink (£7.55) | £13.18 |
| 101236 | R.Daniels | Churchyard mole control | £80.00 |
| 101237 | LAPC | Part of the village website costs | £44.00 |
| 101238 | Paula Harper | First months use of ‘zoom’ video conferencing | £14.39 |
| 101239 | CAPALC | Annual membership | £351.73 |

e) Authorisation of payments - **Authorisation of these payment was** **unanimously agreed by all Councillors, except Tony Orgee who declared as interest and abstained from the discussion.**

g) CAPALC – Membership renewal. Annual cost £351.73; **Councillors unanimously agreed to renew membership to CAPALC ,**

j) ‘Abingtons & Hildersham News’ printing costs

**Councillor agreed that the authorisation of a contribution to the printing costs would be made at a later meeting, once the Council’s share of the £192 was known.**

**107.** **Actions from the last meeting**

a) Request for two new dog bins and bag dispensers on bins. **Jane Bowen** **proposed that the council buy two Glasdon Retriever 50 dog poo bins at £548.40/each and fund the weekly emptying of the bins at £3/each week, which was seconded by Emma Pery, with the support of all councillors. Action Clerk** to order bins.

**108. How the Parish Council carries out its work during the Pandemic:**

a) Council discussed what powersto delegate to the Clerk, Chairman and vice Chairman, should it be required. **Bernie Talbot proposed that the sum of £1000 be allocated to fund any required expenditure to assist the community during the current pandemic, which was seconded by Jane Bowen, with the support of all councillors and that these funds could be allocated by Clerk, Chairman and vice Chairman. This decision was unanimously agreed by Councillors.**

b) **The purchase of a dedicated pay-as -you-go mobile phone up to a maximum price of £200, was proposed by Emma Pery and seconded by Tony Orgee with the support of all councllors**.  **Jane Bowen** had emailed the Clerk a link to the best value phone. The wording for the phone message had been agreed on email,

c) Format of non-face-to-face Parish Council meetings and how to keep parishioners informed. Councillors agreed to await the new legislation and to continue using ‘zoom’.

d) Vulnerable parishioners - The council considered actions it could take to assist residents who were self-isolating? **Councillors unanimously agreed that the personal protective equipment (PPE) required for volunteers delivering item (including supplies from the village shop) to villagers could be funded from the £1000 agreed earlier under item 108a**.

The Love Abington volunteer group had asked the Parish Councils to fund the printing of the two lots of leaflets delivered to households; Great Abingtons share was £90; **Tony Orgee proposed that the council pay for the leaflets from the £1000 earmarked for this lockdown, which was seconded by Louise Patten, with the support of all councillors**.

**Councillors unanimously agreed to share the cost of £192 for printing the April 2020 edition of the Abington & Hildersham News, with the other two Parish Councils.**

There were plans to set up a food bank to assist struggling families, which is a complex undertaking, but would be supported by an existing organisation. The council hoped to be able to assist with supporting the infrastructure of this venture.

**109. New electricity supplier for village pedestrian lights**

a) The council accepted ‘live’ prices from Haven as part of multiple council group on 22nd January, which the Clerk and Tony Orgee were involved with. A contract has been signed which will last until September 2023.

b) A monthly direct debit has been set up from the council’s Community (current) account to pay for the pedestrian light power supply from Haven. **Councillors unanimously agreed to authorise this payment method.**

Concern was raised about the orchard area at Larkfield being a location that could be used for fly-tipping. **Action Bernie Talbot and Tony Orgee** to write to Hill Residential to ask them to ensure that this location was secured with fencing throughout the time they were on the site.

**Meeting closed at 8.00pm**

Next meeting Monday 18th May is the AGM.