

Meeting No. 232 held on Monday 8th November 2021 at 7.00pm. The meeting was held in the Abington Village Institute.

Meeting started at 7.00pm

Minutes

1. Present: Peter Brunning, Alan Cooke, Richard Allum, Jill Carter, Genevieve Dalton, David Pimblett, Louise Patten and Richard Smith
2. Apologies for absence: Den Tiplady, Stephen McDonnell & Charlotte Adams
3. Minutes of previous meetings: 6.09.21 minor errors to be corrected and 4.10.21 minutes to be reviewed at next meeting
4. Matters arising – other than being considered below - None

5. Children's Play Area

5.1 Update from GAPC on Company/Quote chosen to complete the repair & replacement of equipment in the Play Area and Outdoor Gym and the installation of safety surfacing. LP reported that ARGC have formally accepted the quote from Online Playgrounds.

Online Playground have invoiced GAPC for the deposit £4500 and Jill Carter GAPC said that this has now been authorised.

5.2 Wooden Swing Frame/Metal Swing Frame – The committee discussed the merits of a metal swing structure compared to a wooden swing structure. It was decided to that a Metal swing would be preferred. Proposer LP Seconded RS –all committee agreed.

5.3 New Rocker design – The committee were shown images of the range of children's rockers available from Online Playgrounds. LP proposed the Elephant Rocker Seconded PB. The committee agreed a cost of £650.00 inc VAT including installation before year end. To replace the broken one. Proposer LP Seconded PB. Committee all agreed. ARGC to be invoiced for Rocker (rather than GAPC) and a request for Online Playgrounds to install the Rocker at the same time as the other refurbishments.

5.4 General Condition

Moles hills monitored and removed when seen. Small climbing frame needs to be monitored for removal of plastic. RS to take a look and remove any plastic that has deteriorated. DP will complete a final cut/strim.

6 Treasurers Report

6.1 Finance Report – GD presented the Finance Report which included the accounts summary and draft budget plan 2022-2023.

6.2 Balance & Payments - The balance and payments were discussed and authorised – proposer RA Seconded LP – committee all agreed.

BALANCES

	TOTAL	CURRENT (Treasurers a/c)	DEPOSIT (Instant a/c)
1.11.2021 on line bank statement	£16638.74	£ 6776.77	£ 9861.97
Balance after meeting	16498.74	£ 6636.77	£ 9861.97
Year end estimates based on plan and expenditure agreed on 8 Nov	£13226.00	£ 3364.00	£ 9862.00

PAYMENTS

Payments since last meeting		
Whoopsy Daisy monthly standing order October, November		£ 143.00
Masons Tree Contractors		£ 216.00
Payments due		
Abington Institute Room Hire August and September		£ 24.00
Alan Cooke - Reimbursement for planning conditions pump track		£ 116.00

INCOME To note since September meeting		
Interest September		£ 0.08
Interest October		£ 0.09
LAPC		£ 1378.00
GAPC		£ 2067.50
HMRC VAT refund		£ 246.92
TOTAL		£ 3692.59

6.3 Payment Authorisation –Stephen McDonnell is the processing of completing paperwork which will enable him to be able to authorise payments.

6.4 Draft Budget Plan

Budget planning 2022-23. The draft budget has been updated following discussion. ARGC agreed to increase its total request for contributions from the parish councils by 7.5% which is £7408. This results in a shortfall between income and planned expenditure of £4877 based on prudent planning. Reserves at year end are estimated to be £13226.00. I am keeping track of expenditure linked to the Pump Track (£3887.83 to date). It would help if ARGC knew if GAPC's S106 allocation will include reimbursement of these expenses.

The Parish Councils have yet to agree the split. The table below shows the split based options raised to date.

PARISH COUNCIL CONTRIBUTIONS for overall 7.5% increase

	2021-22 60%:40% split(£)	PROPOSED 2022-23	
		60%:40% split (£)	63.7%:36.3% split (£)
GAPC	4135	4445	4719
LAPC	2756	2963	2689
TOTAL	6891	7408	7408

Year end estimate. Updated following discussion to include Elephant Rocker. £650.00 from allocated reserves.

ABINGTON RECREATION GROUND COMMITTEE ACCOUNTS SUMMARY 2012-22

		Prepared	8.11.2021		
		Month	8	67%	
EXPENDITURE	BUDGET	EXPENDITURE YTD	VARIANCE against plan	% OF BUDGET	Notes
VAT		246.92			
GRASS CUTTING/strimming	1,250.00	0.00	1,250.00	0	
MAINTENANCE/REPLACEMENT	250.00	104.61	145.39	42	MUGA repairs
CAPITAL PURCHASES	500.00	315.00	185.00	63	boot scraper
BIN EMPTYING	875.00	500.50	374.50	57	
TREE WORK	1,000.00	180.00	820.00	18	
SAFETY INSPECTIONS	1,648.00	739.60	908.40	45	includes tree inspections x2
INSURANCE	1,250.00	0.00	1,250.00	0	
AUDIT	158.00	156.00	2.00	99	planned
SUNDRIES	50.00	116.00	-66.00	232	pump track planning
HALL HIRE	36.00	36.00	0.00	100	
new trees	1,000.00	0.00	1,000.00		
hedging cutting	1,000.00	0.00	1,000.00		
fencing	1,000.00	0.00	1,000.00		
TOTAL	10,617.00	2,394.63	8,222.37	23	
INCOME					
	BUDGET	INCOME YTD	VARIANCE against plan	% OF BUDGET	Notes
GAPC GRANT	4135.00	4135.00	0.00	100	
LAPC GRANT	2756.00	2756.00	0.00	100	
INTEREST	5.00	0.57	-4.43	11	
OTHER	0.00				
VAT Refund		945.04			
TOTALS	6896.00	7836.61	940.61	114	
BALANCES per bank statement 1 November 2021					
CURRENT ACCOUNT (Treasurers)		6776.77			
DEPOSIT ACCOUNT (Instant)		9,861.97			
TOTAL		£ 16,638.74			
PUMP TRACK PROJECT EXPENDITURE 2021-22					
Tree inspection		£360.00			
Cartwright design work (20-21)		£3,276.00	ex VAT		
Planning application (20-21)		£251.83	ex VAT		
Planning application		116.00			
TOTAL to date		£3,887.83			

ABINGTON RECREATION GROUND COMMITTEE DRAFT 2022-23 BUDGET PLAN (7.5% increase for parish councils)									
2021-22 PLAN					2021-22 PLAN			22-23 GUESS/ PLAN	
	PLAN	ytd M8	projected	Notes					
INCOME (excluding grants)							INCOME		
Great Abington Parish Council	4135.0	4135.00	4135.0						
Little Abington Parish Council	2756.0	2756.00	2756.0						
Parish Councils						7408.00	overall 7.5% increase		
Other /VAT	30.0	945.00	950.0	Depends on purchases.		30			
Grants						?			
Bank Interest	1.0	0.60	1.0	monthly interest now 0.08		1			
Total Income	6922.0	7836.60	7842.0			7439.00	INCOME		
EXPENDITURE							EXPENDITURE		
Grass Cutting	1250.0	0.0	1250.0			1250			
Strimming Cricket club	600.0	0.0	300.0			600			
General Maintenance & Replacement	250.0	105.0	250.0	spares		750			
Seating for Pump Track						2740	2 seats (Norbreck Glasdon) inc bases		
Cost of equipment purchased/capital	500.0	315.0	965.0	boot scaper and elephant rocker		500			
Dog & Rubbish Bin Clearing (Whoopsy Daisy)	875	501	858			875	2% increase.No additional bins		
Fencing	1000					1000			
New Trees/ shrubs	1000					1000			
Hedge cutting	1000					1000			
Tree Work	1000.0	180.0	600.0	Masons		1000			
<u>Annual Safety Inspections</u>									
ROSPA	148.0	110.0	111.0			295	assume 5% increase + £180 for pump track		
Trees- 3 yrly.	1500.0	629.0	629.0	inc pump track		0	inspection 3 yrly		
Risk Management/reduction	0.0	0.0	0.0			0	safety initiatives?		
Insurance	1250	0	750	due March 2022. LTA Assumed max 5% inc		1015	Allows for 5% + Pump Track per Came & Co advice		
Audit	158	156	156			165	5% increase		
<u>Sundries inc Room Hire</u>									
Room hire	36.0	36.0	72.0			76	5% increase 6 meetings . Use Terrace		
Other Sundries (expense/reimbursements)	50.0		25.0	Expense claims for repair items/travel.		50	reimbursing committee members for sundry items.		
Projects									
Pump track prep	0.0	0.0	0.0	British cycling and S106		?	Assuming all S106 or grant funding		
MUGA upgrade	0.0		0.0	GAPC S106		?	S106		
New trees	0.0		0.0			?	Part of pump track project?		
Play area	0.0		0.0	GAPC S106		?	S106		
Total Expenditure	10617	2032	5966			12316	EXPENDITURE		
INCOME - EXPENDITURE							-3695	1876	-4877 SHORT FALL INCOME - EXPENDITURE

7. Pump Track Steering Group Update Report: AC

7.1 Planning Conditions: Alan Cooke requested reimbursement of £116.00 GD was presented with the invoice. Proposer for payment LP Seconded Jill Carter All in agreement.

All the planning conditions have been agreed by the District Council

A meeting with Conservefor was held on site at the Abington Recreation Ground on Thursday 28th October 2021 at 9.00am. Alan Cooke presented the following notes from the meeting..

Meeting Notes:

Abington Pump track & Rec Committee; Alan Cooke, Louise Patten, Tony Orgee

Conservefor; Gareth Evans, Stuart Evans

Meeting

We met at the Tuns and walked down to the Rec and then to the start of the track to St Mary's Church, Great Abington. The constructors were very complimentary about the village and felt confident that they could deliver the track as outlined with the design from Arran Cartwright. They reminded us that they had constructed a mirror image of this track in Leicestershire. They thought that the site was suitable and were not fazed by the potential flooding issues as they work primarily on peat bogs. Only 15% of the work is pump tracks but they have an experienced team able to deliver. The only issue to come out of the discussion was for a storage site for the materials. Their preference is to have a 10 x 15 m² plot near the Manion's gate, in front of the church. They said they will restore this area after use. The fall-back position would be to use the Rec for this site or possibly the Manion's field. We need to approach Peter Wyld and the Church carefully to gain approval.

Meeting lasted two hours and also covered the items below

Start date

February because more daylight. 4 weeks would be sufficient to complete the build.

Old river course

Further subsidence not an issue as they will level the site using laser levellers and fill in and then use a conglomerate of materials that will form a type of raft on the ground.

Working on a flood plain

They are experienced of working in peat bogs which by their very nature are very soft and yielding.

Access route

Trees and width are OK. They may have to trim back the lower branches of the big tree in front of the church.

*They have quoted for site clearance so we should decide what we want to do with the trees that are felled. Excellent firewood when seasoned.

Payment schedule

At the end of project but they can provide an interim invoice if we need to move the BC funds before the end of March 2022

Action points

- PB to chase up feedback for the access road condition survey form Peter Wyld.
- AC to discuss with Mark Carter about including a site storage area in contact with Peter Wyld.
 - *MC is currently drawing up a contract with Mr Wyld to allow GAPC to have access. We suggested that they incorporate into this document enough provision to future proof access to the Rec to cover requests to improve it in the future, this should include short term storage sites etc.
- AC to discuss with the Church (Ann Hall?) the usage and acceptance of storage area with February.
- AC to send planning application and conditions to be met to Gareth as soon as they are approved
- LP to chase up Conserverfor for recommendation for routine maintenance of the site

8. Multi- sport games area

8.1 General Condition - Fair

8.2 Upgrading of MUGA – LP has received a quote for the refurbishment of the MUGA this is the 2nd or the 3 quotes required. Once a 3rd quote has been sought formally proceedings can begin.

LP – To confirm who owns the container by MUGA.

9 Outdoor gym

9.1 General condition – being well maintained. Bearing on the Skier OLP will replace this as part of the agreed quote for work to be carried out.

10 Ground Condition

10.1 General Condition - fair

10.2 Use of vouchers for new trees – 12 Tree whips mixture of Rowan, Cherry, Hornbeam due to arrive first week in December.

It has been noted that there has been an increase in vandalism.

11. Equipment

11.1 Boot brushes – installation. The Bearded builders have not been forthcoming with their help to install the boot brush. David Pimblett suggested that Sam Till would be willing to install the boot brush. The committee agreed that it was important to move forward with the installation. Jill Carter proposed that a sum of up to £200 plus VAT should be spent on the installation. Seconded RS. The whole committee agreed.

David Pimblett to contact Sam Till.

12. A.O.B

13. Date of next meeting: 10th Jan 2021 7pm.