

# LITTLE ABINGTON PARISH COUNCIL

Matters arising/meeting action list

November 2021

Meeting date/Topic	Action	By	Update/status
<b>Nov 2021 review</b>			
Fourwentways	Dangerous parking and litter. Burger King Planning conditions Comfort Café site planning application	SB	Oct 2021 LHI Bid Comfort Café No updates.
Village environment	Pavements and road surfaces - poor condition, hazardous General environment conditions	WHO	-ROW Officer to advise re Millennium footpath surface. (Spring 2022) <b>Action required</b>
Litter	<ul style="list-style-type: none"> <li>SCDC enforcement action FWW Any progress?</li> <li>SB to find storage space for Litter Pick equipment</li> </ul>	SB	-Sept 2021-Planning condition for Shell PFS. <b>NOT INCLUDED IN DECISION</b> -Annual Litter Pick-postponed (Covid).LAPC has the Litter picking kits. <b>Liaison Gp agenda</b>
Interactive speed sign/Speeding	Downloading census data required for traffic census and speed analysis. SWARCO offered assistance in 2019	WHO?  SB	Download using LAPC laptop.  <b>Decision required on laptop use</b>
Granta Park noise nuisance	See Public participation. Noise continues.	SB	-Communication between TWI & residents continues. --"Remedial work" completed but noise nuisance continues <b>See recent planning comments</b>
Archiving /.Document management	Identify secure storage space for documents	SB	<b>Documents rationalised and catalogued Stored by Chairman. New Filing cabinet purchased . CLOSE</b> All documents, filing cabinets and equipment cleared from clerk's house and garage. <b>CLOSE</b>
Assets	Fence at Ford. Repainting /renovating To discuss with GAPC  <b>LAPC Seats Papworth Trust?</b>	SB  SB	- Fence at ford. RS has repaired . Renovation required. -c/f Spring 2022 for Highways budget -
Connecting Cambridgeshire	Gigabyte voucher Scheme	SB	Nov 2021 Gigaclear. GAPC & LAPC to liaise . <b>Liaison mtg</b>
Website/ information governance	Set up LAPC website	IS/SB	To complete March 2022 <b>AGENDA</b>
New Parish clerk	Recruitment plan JD, hours, role evaluation. Interview, confirm start date and salary Immediate actions list	SB/IS  CLK	Interview 25 Nov <b>Start date 1 March 2022</b>
Fourwentways parking	LHI : Double Yellow Lines . £ support from other stakeholders agreed	SB/IS	LHI bid submitted <b>Panel Mtg 1 Feb</b>
Biodiversity	6 Free Trees Queens Green Canopy 26 Oct	ARGC SB	ARGC progressing <b>Contact Church Warden AGENDA</b>
Roads etc	Progress on Grips	HB	
Dangerous Trees Church Lane	No agency accepting responsibility (SCDC, CCC Highways , BT)	IS.RS CLK	Tree Reps to review. <b>Add to RISK REGISTER</b>
Road safety	20mph Zones, Quiet Lanes	HB	
Granta Park S106	Contact S106 officer	CLK	<b>Awaiting confirmation</b>
Greater Cambridge Partnership	Consultations Follow up letter	IS SB/IS	

*Little Abington Parish Council*

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Local Plan	Response	ALL	COMPLETE
Combined Authority/ Mayor priorities	Response to consultation	SB	?
Risk register	Update in Dec/Jan	CLK	AGENDA
GAPS- Outdoor Learning Centre	Meeting stakeholders	SB	AGENDA
Annual Parish Meeting Agenda	Invite Parish Nurse	SB	?